



NorthStar Middle School
PTSA Executive Board Meeting
Tuesday, August 8, 2023
6:30 pm, Staff Lounge

Attendance: Sarah Redford, Andy Berg, Brenda Xiong, Michelle Olson, Misty Schmidt, Ashley Sinette, Malissa Dahlstrom, Adam Keeton, Nicole Hoernke

Meeting Minutes:

1. Welcome/Introductions/General Announcements – Misty Schmidt
2. Secretary's Report – Nicole Hoernke
 - a. Review and Approve May 2023 Meeting Minutes. Brenda Xiong motioned and Michelle Olson seconded motion for approval.
3. Treasurer's Report/Proposed Budget Review – Malissa Dahlstrom
 - a. Malissa provided an update on the changes to the proposed 23-24 PTSA Budget (no expected Box Tops income, Increased Concessions income by \$200, increased Restaurant Fundraiser income by \$1,000, increased 8th Grade Celebration (Picnic) expense by \$100 due to increase in students, decreased Nature Trail and School Beautification expense by \$200, removed Community Outreach, PBIS and Postage expense budget items).
 - b. Focus this year will be to look at money coming in and annual spending to see where we can better balance the budget. Need to address our Savings and how we want the funds used, since we have more than the allowed amount in the account.
 - c. Proposed budget for 23-24 is posted publicly now and vote to approve will take place at September meeting.
 - d. Changes over summer break – summer vote for \$200 for family in need was approved (came out of savings since new budget wasn't yet approved).
4. Principal's Comments/Welcome – Adam Keeton
 - a. Adam has been working with Assistant Principal Justin Jablonske to learn the school and get ready for new staff orientation Wednesday August 16th , Picture Day and Schedule Pick Up day August 21st , and Back to School Night on August 30th
 - b. New Partnership Coordinator will onboard at new staff orientation next week
5. Teacher Comments
 - a. 6th Grade – Michelle Olson & 7th Grade – Brenda Xiong – Enjoying a relaxing summer and gearing up for the new school year
 - b. 8th Grade – No report
6. Family Advisory Committee (FAC) Report – Misty Schmidt read a summary of email from FAC member
 - a. No meetings in the summer
 - b. End of last year parent and teacher concerns involving Northstar and Northwoods re: Orchestra class and videos of fighting. Issue is being addressed by staff.



7. New Business:

- a. Volunteers for Schedule Pick Up/Picture Day – August 21 – Adam sent out email requesting teachers to help volunteer and 6-8 student council members are helping new students with locker combinations.
- b. Back to School Night - August 30 - no additional volunteers needed.
- c. First day of School – September 1
- d. PTSA Bylaws & Membership Dues – Bylaws were updated this summer (no major changes) and are posted to the website. Vote to approve will take place at September meeting. Membership Dues will remain the same this year at \$5.25.
- e. Membership Committee - collection of dues from members has begun.
 - Suggestion was made to put membership forms in teacher mailboxes to encourage teachers to become PTSA members.
 - **Malissa Dahlstrom motioned to require teachers be a PTSA member in order to utilize mini grant funds. Brenda Xiong seconded motion for approval.**
- f. Open Committee Positions – Parent Volunteer Committee, Scrip, Staff Appreciation Week, Concessions, 8th Grade Celebration Picnic, Edible Classroom, FAC
- g. Fundraising
 - Upcoming Restaurant Fundraisers – goal is to do 2 restaurant fundraisers per month. Many are scheduled already and a few to finalize soon.
 - Scrip Program Updates – QR code was shared in Summer Newsletter. Ashley Sinette gave update on how to use RaiseRight and encouraged the sharing of the QR code to sign up. Looking for 1-2 more committee members.
 - Box Tops - digital submissions (\$96 raised last year/keeping it open this year since some are still donating)
- h. Northstar Edible Classroom:
 - Update of end-of-year progress – raised beds assembled last week of school and plants put in during summer school.
 - PTSA has projected funding reserved for 23/24 of \$1,000 and 24/25 of \$1,000.
 - New goals:
 1. Would like member of PTSA in their meeting (7am first Friday of the month)
 2. Need financial support to make program sustainable (no funding from school district)
 3. Have 4 boxes now and plan on 8 more
- i. Family Advisory Council – looking for 1 more representative
- j. Other – none

8. Adjourn

2023-2024 Executive Board and General Meetings. Mark your calendar now!

- Tuesday, August 08 – Executive Board Meeting
- Tuesday, September 12 – General Meeting
- Tuesday, October 10 – Executive Board Meeting
- Tuesday, January 09 – Executive Board Meeting
- Tuesday, February 13 – Executive Board Meeting
- Tuesday, April 09 – General Meeting
- Tuesday, May 14 – General/Executive Board Meeting & End of Year Celebration



All meetings are open to everyone! All meeting times are at 6:30 p.m.

Executive Board Meetings are held in the staff lounge.

General Meetings are held in the Commons.

Your attendance is important! We have many new items being voted on throughout this school year; and need enough members at each meeting to call those votes. If you are unable to attend, please call or email:

- Misty Schmidt (Call or Text: 602-576-6237 or email at NorthstarPTSA@gmail.com)
- Ashley Sinette (Call or Text: 715-338-5242 or email at NorthstarPTSA@gmail.com)