

	ALL AREAS	COMMONS/ CAFETERIA	HALLWAYS	OFFICE AREAS	SCHOOL EVENTS	RESTROOMS
<b>S</b> AFE	<ul style="list-style-type: none"> <li>- Follow emergency/drill procedures.</li> <li>-Follow arrival and dismissal expectations.</li> <li>-Report suspicious or dangerous behaviors to staff.</li> <li>-Report bullying.</li> <li>-Report vandalism.</li> <li>-Keep feet and hands to self.</li> </ul>	<ul style="list-style-type: none"> <li>-Walk at all times and around tables. -</li> <li>Place backpacks in designated area.</li> <li>-Clean up or report spills.</li> </ul>	<ul style="list-style-type: none"> <li>-Walk at all times. -</li> <li>Keep moving and stay to the right.</li> <li>-Maintain a clear walk way.</li> <li>-Clean up or report spills.</li> </ul>	<ul style="list-style-type: none"> <li>-Students check in when arriving late and check out when departing during school day.</li> <li>-All visitors sign in. -All staff sign out when leaving during school day.</li> </ul>	<ul style="list-style-type: none"> <li>-Stay in designated areas.</li> </ul>	<ul style="list-style-type: none"> <li>-Keep floors and counters dry.</li> <li>-Keep walls and stalls free of graffiti.</li> <li>-Report equipment malfunction. -Wash your hands. - <b>Cell phone use prohibited.</b></li> </ul>
<b>O</b> RGANIZED	<ul style="list-style-type: none"> <li>-Bring needed materials to school and class.</li> <li>-Ask for help as needed. -</li> <li>Keep classroom materials and backpack organized.</li> <li>-Use a planner.</li> </ul>	<ul style="list-style-type: none"> <li>-Know your PIN. -Use vending machines during passing or lunch times if time permits. -Be prepared with payment at cash register.</li> </ul>	<ul style="list-style-type: none"> <li>-Plan your route.</li> <li>-Keep "No Parking" areas clear.</li> <li>-Use passing time to gather materials and move along.</li> </ul>	<ul style="list-style-type: none"> <li>-Use your own locker and know your combination.</li> <li>-Handle parking permit matters outside of class time.</li> <li>-Schedule appointments in advance.</li> </ul>	<ul style="list-style-type: none"> <li>-Bring student ID.</li> </ul>	<ul style="list-style-type: none"> <li>- Use time efficiently. -</li> <li>Use the restroom that is the closest to your current location.</li> </ul>
<b>A</b> CCOUNTABLE	<ul style="list-style-type: none"> <li>-Be on time and ready to learn. -Be honest.</li> <li>-Leave school or be in designated area by 3:30</li> <li>Plan departure time and means in advance.</li> </ul>	<ul style="list-style-type: none"> <li>-Make healthy food choices.</li> <li>-Keep food and drink in Commons area. -</li> <li>Know your account balance.</li> </ul>	<ul style="list-style-type: none"> <li>-Travel only to permissible destination.</li> <li>-Keep hall pass visible.</li> </ul>	<ul style="list-style-type: none"> <li>-Clear up unexcused absences within 24 hours. -Be on time.</li> <li>-Follow prearranged absence request procedures.</li> </ul>	<ul style="list-style-type: none"> <li>-Know and follow rules and guidelines for event.</li> <li>-Dispose of litter appropriately. -</li> <li>Wear appropriate attire.</li> </ul>	<ul style="list-style-type: none"> <li>-Obtain a pass.</li> </ul>
<b>R</b> ESPECTFUL	<ul style="list-style-type: none"> <li>-Follow cell phone policy.</li> <li>-Speak politely in low volume.</li> <li>-Listen when others are speaking.</li> <li>-Respond positively when spoken to.</li> <li>-Be polite and welcoming to guests and others.</li> <li>-Accept differences in one another.</li> <li>-Be respectful of others' property.</li> <li>-Follow dress code policy.</li> </ul>	<ul style="list-style-type: none"> <li>-Accept and respect places in line.</li> <li>-Return and correctly stack lunch tray.</li> <li>-Throw trash away.</li> <li>-Use conversational voice. -</li> <li><b>Use cell phones in commons or outside areas only.</b></li> </ul>	<ul style="list-style-type: none"> <li>-Be considerate of other classrooms.</li> <li>-Respect personal space. -</li> <li>Be modest with displays of affection.</li> <li><b>-Use cell phones only during passing times.</b></li> </ul>	<ul style="list-style-type: none"> <li>-Wait your turn.</li> <li>-Be honest.</li> <li>-Speak politely.</li> <li>-Speak positively.</li> </ul>	<ul style="list-style-type: none"> <li>-Be courteous. -</li> <li>Display positive sportsmanship.</li> </ul>	<ul style="list-style-type: none"> <li>-Flush toilet.</li> </ul>

