



JOB DESCRIPTION

Job Title	School Psychologist
Department	Teaching and Learning
Reports To	Director of Student Services
Classification	Certified
Location	District-wide
Salary	On Schedule
Length of Contract	School Year

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees may be required to follow other job-related instructions and to perform other job-related duties as requested, subject to all applicable state and federal laws. Certain job functions described herein may be subject to possible modification in accordance with applicable state and federal laws.

Job Summary

The School Psychologist is a school based mental health professional with expertise in mental health, learning, and behavior who collaborates with other district professionals to support the Equitable Multi-Level System of Supports framework (EMLSS). School Psychologists partner with families, teachers, school administrators, and other professionals to create safe, healthy, and supportive learning environments that strengthen connections between home, school, and the community. School Psychologists provide various direct and consultative services to help children and youth succeed academically, socially, behaviorally, and emotionally.

Essential Job Functions

- Conduct psychological and academic assessments.
- Collect and interpret student, classroom, and schoolwide data.
- Facilitate and support data-based decision making.
- Consult and collaborate with other professionals to plan programming and services at the district, building, classroom, and individual levels.
- Provide and/or plan interventions and instructional supports to address academics, social-emotional learning, behavior, and mental health.
- Provide crisis prevention and intervention services.
- Assist families with understanding their child’s learning and mental health needs.
- Promote family-school engagement.
- Monitor and effectively communicate with parents about student progress.
- Work closely with other school and district professionals to establish and implement schoolwide behavior and academic systems.
- Promote best practices across school settings.
- Provide culturally responsive services to students and families from diverse backgrounds.
- Collaborate with special education teachers and other service providers to develop Individualized Education Programs for students with disabilities.

- Provide case management and evaluation services to determine eligibility and need for special education services and accommodations under Section 504.
- Utilize applied behavior strategies to promote positive student behaviors, classroom management practices, and school-wide discipline practices.
- Provide individual and group counseling.
- Provides leadership for building level tier 2 and/or tier 3 teams.
- Helps teachers implement classroom accommodations.

Ancillary Job Functions

- Provides staff development for school staff.
- Supervises school psychology interns and practicum students.
- Acts as a liaison between the district and community agencies.
- (Leads building level tier 2 and/or tier 3 teams)
- Participates on Crisis Response and Bereavement Team.
- (Leads data-based decision-making and progress monitoring processes).
- Is a member of the schools Tier II and Tier III and Student Success Team
- Serves as Local Educational Agency representative for IEP meetings when needed.
- Performs other related duties as assigned.

Required Qualifications – Required qualifications to effectively perform the job at the time of hire. An equivalent combination of education, training, and experience will be considered. Additional requirements and/or substitutions may be requested and require the approval of HR.

- Eligible for Wisconsin DPI License as a school psychologist.

Preferred Qualifications – Highly desired education, training, and/or experience that may be helpful in performing the job, if applicable.

- One or more years of experience as a psychologist in an educational setting.

Knowledge, Skills, and Abilities – May be representative, but not all-inclusive, of those commonly associated with this position.

- Whole child focus.
- Strong student advocate.
- Ability to effectively lead and facilitate problem-solving strategies with students, families, school staff, and community agencies.
- Takes initiative and is independently motivated.
- Ability to develop and implement effective EMLSS interventions to address emotional, behavioral, and learning concerns.
- Comprehensive knowledge of and ability to apply federal and state laws pertaining to special education and Section 504.
- Knows and follows best practice for comprehensive evaluations.
- Stays up to date on child and adolescent psychology research and standards.
- Builds strong relationships with students, parents, educators, and administrators.
- Excellent communication skills and a proven ability to work effectively as part of a team.

- Proficiency in assessing preschool through adult students in all areas related to student learning, behavior, and social-emotional well-being.
- Ability to travel to multiple District buildings in compliance with District driving policy.

Work Environment – Environmental or atmospheric conditions commonly associated with the performance of the functions of this job.

- Normal school environment and moderate noise levels.
- Community visits as needed.

Physical Requirements – The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Must be able to talk, hear, grasp, and reach.
- Must be able to have repetitive wrist/hand/finger movement to work on computer and/or related office equipment.
- Must have clarity of vision, three-dimensional vision, precise hand-eye coordination, and ability to identify and distinguish colors.