

CVMCS Parent Group Meeting Minutes
CVMCS Library, 400 Cameron St., Eau Claire, WI 54703
09/21/2023 from 6:00pm-8:00pm

Approved

Attendees

___ Ashton Dambow, President <i>Present</i>	___ Adrienne Shepard, Vice President <i>Present</i>	___ Amy Speckien, Secretary <i>Present</i>	___ Holly Powell, Treasurer <i>Present</i>	___ Brittany Hattrem, Fundraising Coordinator Chair <i>Present</i>
___ Kate Holmes, Thompson, Volunteer Coordinator Chair <i>Present</i>	___ Brianna Meicher, Volunteer Coordinator Co-Chair <i>Not present</i>	___ Danika Reed-Probst, Family Events Coordinator Chair <i>Present</i>	___ Katie McMorran, Family Events Coordinator Co-Chair <i>Present</i>	___ Gin Winter, Garden Coordinator Chair <i>Not Present</i>
___ Joey Meicher, Garden Coordinator Co-Chair <i>Not Present</i>	Anna Foiles, FAC <i>Present</i>	___ Jürgen Schaupp, FAC <i>Not Present</i>		

Other attendees:

Celeste F. , Ms. Pam H., Ms. Caroline I., Sara M. (Governance Board Pres.) Amanda P. (Community Representative for Governance Board)

Not Present:

Ms. Amy D., Brianna M. Joey M., Jurgen S., Gin W.

Call to Order

Motion to call to order by Adrienne S. at 6:01 PM, Brittany H. seconded.

School Staff Reports

1. Principal (Ms. Pam H.)

- STAR testing has started
- Fire awareness day was Sept 21, 2023
- Field trips are happening in the next few weeks.
- A traveling STEAM museum will be visiting the school on October 10. Ms. Leslie paid for this with her Golden Apple Award money.
- WinterFest event name will be changed to Montessori Fest because the timing of event is March 8.
- Ms. Pam will share with Mr. Jeremy the PG's budget of \$600 for the Spring math supplement. Spring Math requires a purchasing minimum of 50 students bringing the cost to \$750 for 2023-2024.

2. Teacher/Staff (Ms. Caroline I.)

- Day 12 of classes and things are getting a really good start to the year.
- Picture day tomorrow.
- E1 will be going on a walking field trip to the farmers market next week.

Governance Board Updates *(Sara M. and Amanda P.)*

- Volunteer Open House happening October 5 - evening (6 - 8PM, with two 1-hr sessions) to support awareness and engagement of volunteers in the school.
- Communications Committee is heading up the Fun Fridays - classrooms will host a student family member as a guest presenter one Friday a month (Oct., Jan - April). Guest will present a hobby or interest to the class.
- Strategic Task Force - meeting monthly on 2nd Tuesday of the month.
- EDI Committee is promoting 4K bussing.
- Identity Committee:
 - Presented the proposal for funding Montessori education conference for 2-3 teachers to attend National Conference in Florida March 7-10, 4 staff members to attend a conference in Milwaukee Nov. 11, and 4 staff members to attend the Jan. 13 conference in LaCrosse as well as Parent Education nights.

- Discussion about how to fund regional conference attendance this year - PG open to looking at if this is possible with the teacher grants line item in current budget. Discussion about having a plan for future years on how to work together to find other funding sources to fund attendance at the national conference. Ms. Nichole is researching grants. Ms. Pam stated the cost to send 2 staff members to the National conference in Boston last year was approximately \$9,000. This was covered by funding from ECASD. PG can't fully fund national conference attendance this year, but is open to a new conversation about partially funding, if there are other significant sources of funding secured.
- Parent Education nights are proposed for November 9 and April 11, with childcare provided. Parent Group budget for 2023-24 includes \$500 for funding Parent Education nights.

Parent Group Reports

1. President/Vice President (Ashton D. and Adrienne S.)

- Mum plant sale fundraiser profit: \$328.25. Order pick-up is 9am-12pm on 9/30 in the gym.
- Parent Group use PG Google calendar for internal communication about possible and confirmed dates. Place events on the calendar as tentative and then when confirmed, remove tentative.
- Use the PG accounts for external communications and then move emails to committee folders after they've been read.
- Brittany will create a unified PG Canva account that is available for PG members to use.

2. Secretary (Amy S.)

- August 2023 meeting minutes will be sent out for review.

3. Treasurer (Holly P.)

- Current account balance is \$22,720.97 with approximately \$550 raised through No-Buy No-Sell.
- Approximately \$3000 is grant money being held for disbursement to Ms. Nichole and Ms. Rebekah initiatives (they wrote requests for

grants from the Pablo Foundation and the money was dispersed to the PG bank account).

- PG spent about \$6,000 on field trips in 2022-2023. E1 went over budget by about \$1,000 without prior discussion or approval.
- Raffle license will be renewed for MALLternative.
- Tabled conversation about PG funding EC Children's Theater field trips for E1 (approximately \$350) until the spring, to see if fundraising efforts are meeting 2023-24 projections.
- Celeste F. suggested listing the cost per student on field trip permission slips.

4. Fundraising Coordinator (Brittany H.)

- Mallternative vendors needed - local craft events happening at end of September and early October, which are good opportunities to share Mallternative vendor information. Need volunteers willing to distribute fliers.
- Approximately 22 paid vendors have signed up for 2023 so far.
- Future support needs this fall will be finding donations for food, snacks, etc. that can be sold, as well as set-up help the night before and day of volunteers.
- Ramone's Fundraiser - September 13.

5. Volunteer Engagement (Kate H.-T.)

- Collecting names and contact info for all people who have said they are interested in volunteering for the upcoming year.

6. Family Events Coordinators (Danika R.P. and Katie M.)

- Back to School Picnic went well and was really great to have CVMCS staff there.
- Stay and Play - aiming to have some Saturday events to create options for all families to be able to connect
- Fall Family Day - games, snacks, crafts in the garden.
- Coffee Socials will be planned for rest of the year and decide on frequency and locations.

- Conference meal proposal - Plan is to invite families to contribute money and Family Events will purchase and coordinate food.

7. Garden Coordinator (Gin W.) - Not Present

8. Family Advisory Council (Anna F.)

- October 3rd is the upcoming meeting. No meeting has been held yet.

Reminders

- Next meeting date: 10/19/2023 from 6:00pm-8:00pm at CVMCS Library, 400 Cameron St., Eau Claire, WI 54703

Adjournment

Motion to adjourn at 7:49pm by Adrienne S., Brittany H. seconded.