

**CVMCS Parent Group Meeting**  
**CVMCS Library, 400 Cameron St., Eau Claire, WI 54703**  
**10/19/2023 from 6:00pm-8:00pm**  
**Approved 11/16/2023**

**Attendees** (Informal roll call)

Ashton Dambowy, <b>President</b> <i>Present</i>	Danika Reed-Probst, <b>Family Events Coordinator Chair</b> <i>Present</i>
Adrianne Shepard, <b>Vice President</b> <i>Present</i>	Katie McMorran, <b>Family Events Coordinator Co-Chair</b> <i>Not Present</i>
Holly Powell, <b>Treasurer</b> <i>Present</i>	Kate Holmes-Thompson, <b>Volunteer Coordinator Chair</b> <i>Present</i>
Amy Speckien, <b>Secretary</b> <i>Present</i>	Brianna Meicher, <b>Volunteer Coordinator Co-Chair</b> <i>Not present</i>
Brittany Hattrem, <b>Fundraising Coordinator Chair</b> <i>Present</i>	Anna Foiles, <b>FAC</b> <i>Not Present</i>
Gin Winter, <b>Garden Coordinator Chair</b> <i>Present</i>	Jürgen Schaupp, <b>FAC</b> <i>Present</i>

**Other attendees:** Ms. Pam H., Ms. Amy D., Ms. Caroline I.

**Call to Order:** Motion to call to order by Adrianne S., Seconded by Danika R-P. at 6:02 PM with Ashton D. presiding.

**Approval of Minutes**

- Review 05/16 Minutes. Gin W. moves to approve with the amendment: "Garden requests future fundraising collaboration with E2 Tea Company. Holly P. seconds. Majority vote unanimously approved.
- Review 8/7/23 Planning Meeting Minutes. Motion to approve by Brittany H. Seconded by Adrianne. Majority vote unanimously approved.
- Review 9/21/2023 Minutes. Motion to approve by Brittany H. Seconded by Adrianne. Majority vote unanimously approved.

## **School Staff Reports**

### *1. Principal (Ms. Pam H.)*

- Conferences were a success, very well attended.
- Started Task Force group to explore expansion and/or different structure (magnet school, etc.) for CVMCS. Made up of community members, family members of current students, school staff, and district staff. Tasked with addressing how to increase diversity at CVMCS to be more in-line with district demographics. Must report to ECASD by June 1.
- Task Force is divided into two groups: one group will explore what options are for expansion (i.e. creating more openings for students) and the other group will explore structure (i.e. what are options that alter how admission selection happens each year, such as a percentage of spaces are open to neighborhood households).
- Third Thursday 4:30-6pm of every month, ECASD Demos and Trends committee meets, which is a public meeting (always virtual). Will prioritize CVMCS.
- CH went to Ferguson's. E1 visited Beaver Creek.
- Traveling Steam Museum happened 10/10, cost approx. \$1,500 paid for with Golden Apple money.

### *2. Partnership Coordinator (Ms. Gin W.)*

- Traveling STEAM museum was very well received by students and faculty. On-site STEAM museum staff was excellent. Ideally we'd bring the STEAM museum back but it was expensive. This year it was paid for with a combination of Ms. Leslie's Golden Apple money and the CVMCS Golden Apple money.
- Volunteer open house was a success despite a smaller turn out. Next step is following up with attendees. Gin will forward list to GB and PG.
- Fun Fridays will be the third Friday of each month, with the first Fun Friday on 10/20. Will not have another Fun Friday until January. Goal for Jan - April is to have someone in every room.
- Picture retake day 11/3. Gin will be looking for volunteers
- Newsletter every other Thursday. There is a spot for PG in the newsletter. Next deadline is 11/3 EOD.

### *3. Secretary (Ms. Amy D.)*

- Pets allowed in building if vaccinated.
- Reminding staff to use PG reimbursement before district funds.

#### *4. Teacher/Staff (Ms. Caroline I.)*

- Beaver Creek was awesome.
- Teachers were grateful for food and snacks during conferences.
- New student in E1; Kids have high morale in general.

#### *5. Governance Board (Sara M.) (Ms. Pam speaking for Sara M.)*

- Parent Ed night is 11/9
  - 5:30 - 6 is food, 6-7 is presentation
  - Melissa Kleven, Nichole Smith, Rebekah Moua are presenters
  - GB will coordinate details.
  - Question asked if parent group wants to be involved in food/child care needs- Parent Group will supply funds for food.
  - Governance Board is looking for community representative - can be a family i.e. grandparent or aunt or uncle but can not be a parent. Can be parent of former student. Email [cvmcsgovernanceboard@gmail.com](mailto:cvmcsgovernanceboard@gmail.com) with ideas.

### **Parent Group Reports**

#### *1. President/Vice President (Ashton D. and Adrienne S.)*

- Author visit reimbursement was paid twice for 2022-2023. PG will not be asked to reimburse for 2023-2024.
- Votes since last meeting:
  - Adrienne S. motion to approve \$150 overage for Spring Math (math intervention program). Second by Brittany H. Majority in favor. Motion passed 10/02/2023.
  - Adrienne S. motion to approve staff may use their own \$150 stipend toward the cost of their own professional development (conference registration fees, membership fees for online learning, or certification) for the 2023-2024 school year. Second by Brittany H. Majority in favor. Motion passed 10/10/2023.
- GB Identity Committee requests funding for 3-4 teachers to attend Montessori conference in LaCrosse @ \$99/person (if registered before 12/1), which is a separate request from staff stipends.
- Discussion of microgrants
  - PG needs to outline what microgrants can and can not be used for
  - Staff maybe was not aware PG had a \$500 line item that they can apply for
  - Idea of Kate and Danika coming up with "scaffolding" for "above and beyond" requests then get that info. to teachers.

2. *Secretary (Amy S.)*

- Will get draft meeting minutes out during bi-weekly update.

3. *Treasurer (Holly P.)*

- Receipts always required for reimbursement requests. Generic receipt and cash tally available on Drive.
- Future expense question - what does that include? Answer - checks that have not been cashed and reimbursements that are pending.
- Holly has been sending teachers' monthly updates, will continue, will lump in with Gin's email on the third Thursday of the month.

4. *Fundraising Coordinator (Brittany H.)*

- MALLternative 11/11
  - Help needed
  - We are full - with waitlist
  - Requesting businesses to donate food. Festival has donated water, Brittany will need help hauling it.
  - PG should use list in google drive of vendors/who has called who and when
  - Will need lots of help Friday night and for clean up. Will need less help during the day.
  - Will e-mail Mr. Tony 2 weeks prior with number of tables needed.
- Chipotle night is Monday 10/23 - Clairemont Location
- Garage sale - March 16. Ms. Amy will reserve gym

5. *Volunteer Coordinator (Kate H.-T. and Brianna M.)*

- Volunteer open house working on compiling one big list
- Pre-work for mallternative need people
- 2 people in volunteer open house who mentioned grant writing abilities
- Funding questions - who are funding entities in addition to Pablo and at state level, what are some things we might need funding for?

6. *Family Events Coordinator (Danika R.-P. and Katie M.)*

- Conference meal recap
  - \$650 raised (approx.)/spent \$475
  - Soup from IFD went over very well
  - Discussion of future conference meal planning including idea to send out survey ask about dietary restrictions
- Coffee Social coming up, location TBD

7. *Family Advisory Council (Anna F. and Jürgen S.)*

- FAC meeting recap
  - Nothing with direct relevance to CVMCS
  - North side filling up possible boundary changes coming in future

- Question raised: how to get info to parents faster?
- Discussion of road use around schools on snowy days

*8. Garden Coordinator (Gin W.)*

- Front garden bed project has progressed, working on how to level it out without getting muddy.
- Final harvest will be going to CH classrooms.
- Hoping to loop in E1 in planting garlic, daffodils and tulips.
- Volunteers needed to help put garden beds to rest before Thanksgiving and spreading the compost donated from Superior Fresh, need volunteers to spread compost

**Reminders**

- Next meeting date: 11/16/2023 from 6:00pm-8:00pm at CVMCS Library, 400 Cameron St., Eau Claire, WI 54703

**Adjournment**

**Adrianne motions to adjourn, Gin seconds at 7:17 p.m.**