

GOVERNANCE BOARD AGENDA
CHIPPEWA VALLEY MONTESSORI CHARTER SCHOOL
Monday, September 11, 2023
6:00-8:45 p.m.
CVMCS LMC

1. Meeting Call to Order

- a. 6:05 p.m.

2. Compliance with Open Meeting Law Notification (WI Stat. 19.84(2))

The meeting is being held in-person and virtually, and is available to be joined:

By Microsoft Teams: <https://bit.ly/cvmcsgb>

3. Roll Call - Verification of Quorum

1. Mindy Braun - present
2. Josh Christianson - present
3. Jillian Gottsacker - virtual
4. Pam Hermodson - ex officio - present
5. Nick Foiles - present
6. Frank Fucile - not present
7. Becky Johnson - present
8. Melissa Kleven - present
9. Amanda Palser - present
11. Sara Meeks - present
12. Nichole Smith - not present
13. Jef Whitfield - not present
14. Rebekah Moua - present

4. Public Participation/Forum

Noted

5. Consent Resolution Agenda

[For the consent agenda, the Board has been furnished with background material on each item or has discussed it at a previous meeting. These will be acted upon with one vote without discussion. If a Board Member wants to discuss any item, it will be pulled out of the consent agenda and voted on separately.]

- a. Governance Board Minutes: [June 28, 2023](#)

Motion to approve by Becky Johnson, seconded by Josh Christianson, passed unanimously.

6. Principal's Report

The first full day of school was Monday Sept 4th. The school day is starting this year at 8:30 a.m. instead of 8:00 a.m. Lots of new staff this year, SEA's, and a counselor, they are fitting in. New foundational skills from the District were adopted this year. It will take some time for the teachers to become familiar with the material and integrate it into their daily plans.

7. Committee and Other Reports

- a. Executive Committee - Sara Meeks: The Exec committee did not meet in August.
- b. Identity Committee - Nichole Smith and Melissa Kleven: They reached out to Ashton in the Parent Group to present during their next meeting.
- c. Communications Committee - Sara Meeks: They put up a sign up sheet for Fun Friday's, hoping to get it started this year. Per Melissa Manor, Steam Fair is one of the Friday's this year and plans to not have Fun Friday that day. Had a QR code at the picnic and Welcome Back Day looking for classroom volunteers.
- d. EDI Committee - Jef Whitfield: N/A
- e. Board Development Committee - Josh Christianson: N/A
- f. Parent Group - Sara Meeks: Parent Group sent out an email with a list of annual activities and fundraisers. They changed their meeting dates from the 3rd Tuesday to the 3rd Thursday of the month. Welcome Back day was a success, with people signing up to volunteer. Coffee Social had 20 people. Stay and Plays will start again, with some on Saturdays.
- g. Strategic Change Task Force - Nick Foiles: The 1st Task Force meeting was 8/15/23. The group made introductions, made a list of how they would like meetings to be organized/run. We were divided into two groups, an expansion group and a structure group to discuss ideas. Questions or data requests were given to Superintendent Mike Johnson to look further into. The Sept meeting was canceled and the Task Force will meet again in October.

8. Items for Discussion / Action

- a. Review of Governance Board Calendar - Sara Meeks: the intent is to create a living calendar so that it can be added to/edited throughout the year to keep things consistent and up to date.
- b. August Retreat Debrief - Sara Meeks: The group was asked to share some things they felt were valuable/enjoyed about the retreat.
 - i. They enjoyed the committee work, and valued the extra time to dig in.
 - ii. It gets us ahead of the game and prepares us for the year.
 - iii. Able to see what other committees are doing, and have time to discuss their plans.
 - iv. Able to brainstorm and make a lot of decisions.
 - v. Enjoyed the breakout time, the post-its placed in month order.
 - vi. Enjoyed the breakout time to have conversations about the upcoming year.
 - vii. Enjoyed the breakout time spent where we organized our goals and what we would be working on each month to meet those goals.
 - viii. Enjoyed discussing the upcoming year's plans.
 - ix. Appreciated the breakout session and working on timelines for work.

9. Other Business

- a. Nick: Asked for clarification on meeting times whether it was 6:00-8:45 p.m. or 6:00-8:30 p.m. The correct meeting times are 6:00-8:30 p.m. with committee time from 7:45-8:30 p.m.

10. Board Education - Robert's Rules of Order

- a. Josh gave a presentation of how meetings are run using Robert's Rules of Order. Included the President's role and responsibilities, the Role of Secretary, what to record in the minutes, the agenda which is public, follow the agenda, following quorum, types of motions, steps to making a motion, after the meeting.

11. Adjourn to Committee work (7:14pm-8:30pm)

- a. Moved to adjourn by Josh Christianson, seconded by Becky Johnson, passed unanimously at 7:14 p.m.

Committee Breakout Session:

<u>Montessori Identity</u> Melissa Kleven - <i>co-chair</i> Nichole Smith - <i>co-chair</i> Becky Johnson Amanda Palser	<u>Equity, Diversity & Inclusion</u> Jef Whitfield - <i>chair</i> Frank Fucile Rebekah Moua Pam Hermodson	<u>Communications</u> Sara Meeks - <i>chair</i> Jillian Gottsacker	<u>Board Development</u> Josh Christianson - <i>chair</i> Mindy Braun Nick Foiles
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