

**GOVERNANCE BOARD MEETING MINUTES  
CHIPPEWA VALLEY MONTESSORI CHARTER SCHOOL**

**Wednesday, June 28, 2023**

**6:00-8:00 p.m.**

**1. Call to Order - meeting**

a. 6:04 p.m.

**2. Compliance with Open Meeting Law Notification (WI Stat. 19.84(2))**

The meeting is being held in-person and virtually, and is available to be joined:

By Microsoft Teams:

<https://bit.ly/cvmcsqb>

**3. Roll Call - Verification of Quorum (majority [7/12])**

1. Mindy Braun - present (virtual)
2. Josh Christianson - present
3. Jillian Gottsacker - present
4. Pam Hermodson - ex officio – present
5. Nick Foiles – present
6. Frank Fucile – present (virtual)
7. Becky Johnson – not present
8. Melissa Kleven – present
9. Rebekah Moua - present
10. Amanda Palser - not present
11. Sara Meeks - present
12. Nichole Smith - present
13. Jef Whitfield - present (later)

**4. Public Participation/Forum**

Noted.

## **5. Consent Resolution Agenda**

[For the consent agenda, the Board has been furnished with background material on each item or has discussed it at a previous meeting. These will be acted upon with one vote without discussion. If a Board Member wants to discuss any item, it will be pulled out of the consent agenda and voted on separately.]

- a. Governance Board meeting May 2, 2023.

Motion to approve by Nichole Smith, seconded by Nick Foiles, passed unanimously.

## **6. Committee and Other Reports**

- a. Principal's Report - Pam Hermodson remarks the last day of summer school is tomorrow, about 80 kids per day. Hot air balloon tomorrow. A few jobs are yet to filled, and other updates on staffing.

- b. Executive Committee - Sara Meeks reports on the meeting on the 21<sup>st</sup>. Most of the meeting was regarding this agenda and the retreat. Some discussion of the task force and principal's evaluation.

- c. Identity Committee - Nichole Smith reports the committee met a day after school. Professional development, parent ed, AMS resources discussed. Sara Meeks discusses grant writing and fundraising for parent education and teacher attendance at conferences.

- d. Communications Committee - Did not meet, discussion of expected action items. Experience and skills inventory/presentations discussed.

- Jef Whitfield joins the meeting -

- e. Board Development Committee - Mindy Braun and Nick Foiles remark they discussed filling the open community representative.

- f. EDI Committee - Did not meet. Jef Whitfield reports on calls he has made to other schools about EDI initiatives they have done – everyone is out

- g. Parent Group - no report

h. Strategic Change Task Force - Sara Meeks reports the CVMCS proposed members are finalized as of today.

## **7. Items for Discussion / Action**

- a. Open Secretary Position - Sara Meeks discusses Becky Johnson is resigning as secretary. Josh Christianson is willing to fill both Secretary and VP, but the Exec Committee welcomes another voice. Nick Foiles is nominated by Mindy Braun, seconded by Sara Meeks. Passes unanimously.
- b. 2023-2024 Meeting Schedule - Sara Meeks states the history of bifurcated meetings and adjourning to committee work. Proposes two options for this year 1) one hour of GB and 1 hour of committee every month or 2) all GB meetings are 2 hours. Josh Christianson moves to change GB meetings to 2 hours and committees schedule their own meetings, Jef Whitfield seconds. Sara Meeks moves to amend that GB meetings be 6:00-8:30 inclusive of committee, but committees may choose another time. Jef Whitfield seconds. Amendment passes on voice vote. Motion carried unanimously.
- c. Strategic Plan/Goals Review - Sara Meeks discusses the current goals. Board discusses attainability, measurement, what might change, and whether it should change.
- d. Summer Retreat Plan (Tuesday August 8, 5-8:30 p.m.) - At Elks Lodge.

## **8. Other Business**

## **9. Adjourn**

Moved to adjourn by Josh Christianson, seconded by Sara Meeks, passed unanimously at 7:41.

The next regular Governance Board meeting is the retreat August 8, 2023 at 5:00 p.m.

The next executive meeting is scheduled for July 21, 2023.