**GOVERNANCE BOARD MINUTES**

CHIPPEWA VALLEY MONTESSORI CHARTER SCHOOL

Tuesday, June 4, 2024; 6:00 p.m. | CVMCS LMC (400 Cameron St, Eau Claire, WI)

1. **Meeting Call to Order**
   1. 6:08 p.m.
2. **Compliance with Open Meeting Law Notification (WI Stat. 19.84(2))**
   1. [This meeting is available to be joined using Microsoft Teams by following this link](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDljYTVmMzctZDU0Ny00NzQ2LTljNDItMGNkMjVlNzFiZDZh%40thread.v2/0?context=%7b%22Tid%22%3a%2225789cc8-448d-4562-a14d-ad5bea58ee87%22%2c%22Oid%22%3a%228ae1a280-dd80-4182-95b6-427a2de74f34%22%7d).
3. **Roll Call - Verification of Quorum**

1. Beth Crotty - present

2. Josh Christianson - not present

3. Christyn Ecklor - not present

4. Pam Hermodson - ex officio - present

5. Nick Foiles - present

6. Becky Johnson - present

7. Melissa Kleven - present

8. Kurt Lothe - present

9. Michelle Olson - present

10. Amanda Palser - present

11. Sara Meeks - present

12. Rebekah Moua - present

1. **Public Participation/Forum**
   1. Sara Farber, Michelle Olson, Gin Winter
2. **Group Icebreaker -** What's one boring fact about you?
3. **Consent Resolution Agenda**

[For the consent agenda, the Board has been furnished with background material on each item or has discussed it at a previous meeting. These will be acted upon with one vote without discussion. If a Board Member wants to discuss any item, it will be pulled out of the consent agenda and voted on separately.]

* 1. Governance Board Minutes: [May 7, 2024](https://docs.google.com/document/d/1LsOpiYjwoCIS_-KZ-olMSSapeWxWCH95FFwfyEieRjU/edit)
     1. Move to adjourn by Beth Crotty, seconded by Rebekah Moua, passed unanimously
  2. Executive Committee Notes: [May 24, 2024](https://docs.google.com/document/d/1K-2ItuF1Rs5pdGbI--87TtOiJaR48z8ACxTQkYQtQv0/edit)

1. **Principal’s Report**
   1. Getting ready for summer school, graduation today, carnival tomorrow.
   2. Staffing Updates: Music teacher Ms. Nicole was hired. Ms. Jamie moving to Ms. Leslie’s room.
   3. Summer Building Projects: HVAC updates.
   4. Updates on Curriculum for 2024-2025 School Year:
2. **Items for Discussion / Action**
   1. Member Updates
      1. Candidate: Michelle Olson for Community Representative  
         My name is Michelle Olson and I am pleased to be considered for the Montessori Governance Board. I have been a school counselor for many years and feel a deep admiration for educators and the families they serve. I grew up in the Chippewa Valley and have many ties to this community. Serving on the governance board would give me a new way to be of service to teachers, children and families.
         1. Motion to vote in Michelle Olson by Kurt Lothe, seconded by Melissa Klevin, passed unanimously.
      2. Candidate: Becky Johnson for position of Executive Committee Secretary
         1. Motion to vote in Becky Johnson by Sara Meeks, seconded by Nick Foiles, passed unanimously.
      3. Member Directory and Access
   2. [Committee Descriptions](https://docs.google.com/document/d/1pQv_dhBkun3bPk6CMkZR25BD8urKiFg31JSnrWe132M/edit?usp=sharing) and Appointments
      1. Executive Committee
         1. Sara Meeks - President
         2. Nick Foiles - Vice President
         3. Amanda Palser - Treasurer
         4. Becky Johnson - Secretary
      2. Communications Committee
         1. Sara Meeks
         2. Jillian Gottsacker
      3. Board Development Committee
         1. Nick Foiles
      4. EDI Committee
         1. Beth Crotty
      5. Identity Committee
         1. Kurt Lothe
      6. Recruiting for committee members
   3. Principal Evaluation–Summary of Results.
   4. Community Representative Recruiting Update.
   5. Confirmation of [2024-25 Governance Board Meeting Calendar](https://docs.google.com/document/d/1RRGMitgTnpPK_e5IWRlkPFJuXgSd18yus3oiutN1x9Y/edit?usp=sharing)
      1. [Summer Retreat Date](https://doodle.com/meeting/organize/id/dGQW927a): Front runners: Tuesday, July 30, Wednesday, July 31, Monday, August 19, or Tuesday, August 20
      2. Wednesday, July 31 tentative date
   6. Strategic Plan Update
      1. Review [committee descriptions](https://docs.google.com/document/d/1pQv_dhBkun3bPk6CMkZR25BD8urKiFg31JSnrWe132M/edit?usp=sharing) and come up with committee-specific goals for our 2024-2027 plan.
   7. Summer Retreat Plan
      1. General Format. Social time 5-5:30 p.m., meeting 5:30-8:30 p.m.
      2. Strategic Plan Update
      3. Ordering Food? Mancinos
   8. 2024-2025 CVMCS Budget: No update at this time
   9. [2024-2025 Planning Calendar](https://docs.google.com/document/d/1FucCzjifEGG-wXDUyIeM2ov6fgRpKLm1DHO064KzG_w/edit?usp=sharing): start adding committee events and action items
      1. Last year’s calendar as a reference: [2023-2024 Governance Board Calendar](https://docs.google.com/document/d/10yATJQBwojinM4svj8rSSQ6ZRtw90gSudBq7UmaA7_4/edit)
      2. Review [committee descriptions](https://docs.google.com/document/d/1pQv_dhBkun3bPk6CMkZR25BD8urKiFg31JSnrWe132M/edit?usp=sharing) and come up with committee-specific goals
3. **Other Business**
   1. End of Year Reporting. School’s annual report and Task Force report was sent to the School Board faculty.
   2. 501(c)3 Update: We have a couple options, file for 501(c)3 status, or update the contract to say we are a non-stock corporation.
4. **Important Dates/Reminders**
   1. LAST DAY OF SCHOOL (for students): Wednesday, June 5
   2. LAST DAY OF SCHOOL (for teachers): Thursday, June 6
   3. Next meeting: Summer retreat, Date Wednesday, July 31
   4. First day of school (for teachers): Monday, August 26
   5. Friday day of school (for students): Tuesday, September 3
5. **Adjourn to Committee work, time permitting**
   1. Review Committee Descriptions
   2. Draft Committee Goal(s) for 2024-2027 Strategic Plan
   3. Move to adjourn by Beth Crotty, seconded by Kurt Lothe, passed unanimously at 7:24 p.m.

**Committee Breakout Session:**

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| **Montessori Identity**  Melissa Kleven - *co-chair*  Becky Johnson  Amanda Palser Janelle Solberg | **Equity, Diversity & Inclusion**  Rebekah Moua  Pam Hermodson Hannah Hidaka Ji Eun Kim  Kate Holmes Thompson  Sara Farber | **Communications**  Sara Meeks - *chair*  Jillian Gottsacker  Gin Winter | **Board Development**  Josh Christianson - *chair*  Nick Foiles |