**GOVERNANCE BOARD MINUTES**

CHIPPEWA VALLEY MONTESSORI CHARTER SCHOOL

Tuesday, May 7, 2024; 6:30 p.m. | CVMCS LMC (400 Cameron St, Eau Claire, WI)

1. **Meeting Call to Order**
   1. 6:45 p.m.
2. **Compliance with Open Meeting Law Notification (WI Stat. 19.84(2))**
   1. [This meeting is available to be joined using Microsoft Teams by following this link](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDljYTVmMzctZDU0Ny00NzQ2LTljNDItMGNkMjVlNzFiZDZh%40thread.v2/0?context=%7b%22Tid%22%3a%2225789cc8-448d-4562-a14d-ad5bea58ee87%22%2c%22Oid%22%3a%228ae1a280-dd80-4182-95b6-427a2de74f34%22%7d).
3. **Roll Call - Verification of Quorum**

1. Beth Crotty - present

2. Josh Christianson - present

3. Christyn Ecklor - present

4. Pam Hermodson - ex officio - present

5. Nick Foiles - present

6. Frank Fucile - not present

7. Becky Johnson - not present

8. Melissa Kleven - present

9. Kurt Lothe - present

10. Michelle Olson - present

11. Amanda Palser - not present

12. Sara Meeks - present

13. Rebekah Moua - present

1. **Public Participation/Forum** 
   1. none
2. **Group Ice Breaker -** What is your favorite type of flower?
3. **Consent Resolution Agenda**

[For the consent agenda, the Board has been furnished with background material on each item or has discussed it at a previous meeting. These will be acted upon with one vote without discussion. If a Board Member wants to discuss any item, it will be pulled out of the consent agenda and voted on separately.]

* 1. Governance Board Minutes: [April 2, 2024](https://docs.google.com/document/d/1rT5on4voR1MKeTwCn-cEXpajsME2Zn5ERs0qbrC8AXA/edit)
     1. Motion to approve by Josh Christianson, seconded by Kurt Lothe, passed unanimously.

1. **Principal’s Report**
   1. Staffing Updates. We’ve done a number of interviews for E1, openings for a music teacher .7, and an E2 position.
   2. Any changes on the horizon for 2024-2025 school year?
      1. Foundational skills will not be as long.
2. **Items for Discussion / Action**
   1. Committee Descriptions and Appointments
      1. Recruiting for committee members.
         1. Will send out an email regarding committees
   2. Principal Evaluation–will be sent out in May to GB members, CVMCS staff
   3. Community Representative Recruiting Update
      1. Will work on email that members can share to nominate community reps.
   4. Review of [2024-25 Governance Board Meeting Calendar](https://docs.google.com/document/d/1RRGMitgTnpPK_e5IWRlkPFJuXgSd18yus3oiutN1x9Y/edit?usp=sharing)
      1. Discuss monthly meetings date/time. Most people agree keeping meetings on Tuesday is the best.
      2. Retreat availability. August (1st or 2nd week) 5:00 - 8:30 p.m.
   5. Strategic Plan Update. Work on new plan (S.M.A.R.T goal)
   6. Summer Retreat Plan
      1. General format
      2. One BIG idea.
      3. Adopt a meeting. A member brings a treat and comes up with an ice breaker for the meeting.
   7. 2024-2025 CVMCS Budget
      1. Teachers and staff complete their budget report with projections for next year. It will be shared with the Governance Board prior to submission.
   8. [Review Governance Board Calendar](https://docs.google.com/document/d/10yATJQBwojinM4svj8rSSQ6ZRtw90gSudBq7UmaA7_4/edit): updates and action items
      1. Identity: n/a
      2. Board Development: Still working on Community Representative recruitment
      3. Communications: Principal evaluation, Year End report, Task Force report, Fun Friday survey
3. **Other Business**
   1. End of year reporting
      1. Inform School Board of Schools goals and Government Board’s goals.
   2. 501(c)3 Update
      1. We are still waiting on information.
4. **Important Dates/Reminders**
   1. Next meeting: Tuesday, June 4
   2. CVMCS Coffee Social: Tuesday, May 14
   3. Parent Group Meeting: Thursday, May 16
   4. Culture Fest/Wax Museum: Friday, May 31 from 1:15pm-2:45pm
   5. LAST DAY OF SCHOOL (for students): Thursday, June 6
5. **Adjourn to Committee work, time permitting**
   1. Move to adjourn by Kurt Lothe, seconded by Beth Crotty, passed unanimously at 6:57 p.m.

**Committee Breakout Session:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Montessori Identity**  Melissa Kleven - *co-chair*  ? - *co-chair*  Becky Johnson  Amanda Palser Janelle Solberg | **Equity, Diversity & Inclusion**  ? - *chair*  Frank Fucile  Rebekah Moua  Pam Hermodson  TJ Pavey Hannah Hidaka Ji Eun Kim | **Communications**  Sara Meeks - *chair*  Gin Winter | **Board Development**  Josh Christianson - *chair*  Nick Foiles |