**GOVERNANCE BOARD MINUTES**

CHIPPEWA VALLEY MONTESSORI CHARTER SCHOOL

Tuesday, April 2, 2024 | 6:00-8:30 p.m. | CVMCS LMC

1. **Meeting Call to Order**
   1. 6:09 p.m.
2. **Compliance with Open Meeting Law Notification (WI Stat. 19.84(2))**

The meeting is being held in-person and virtually, and is available to be joined:

By Microsoft Teams: https://bit.ly/cvmcsgb

1. **Roll Call - Verification of Quorum**

1. Mindy Braun - present

2. Josh Christianson - not present

3. Jillian Gottsacker - present

4. Pam Hermodson - ex officio - present

5. Nick Foiles - present

6. Frank Fucile - not present

7. Becky Johnson - not present

8. Melissa Kleven - present

9. Amanda Palser - not present

11. Sara Meeks - present

12. Nichole Smith - present

13. Jef Whitfield - present

14. Rebekah Moua - present

1. **Public Participation/Forum** 
   1. N/A
2. **Montessori Fun Fact -** Identity Committee
3. **Group Ice Breaker -** If you could watch any tv series again for the first time, what would it be?
4. **Consent Resolution Agenda**

[For the consent agenda, the Board has been furnished with background material on each item or has discussed it at a previous meeting. These will be acted upon with one vote without discussion. If a Board Member wants to discuss any item, it will be pulled out of the consent agenda and voted on separately.]

* 1. Governance Board Minutes: [March 5, 2024](https://docs.google.com/document/d/1owwj5P3zashHhFHPirQTh6LrJf6lckavTNvH5-lin58/edit)
     1. Motion to approve by Melissa Kleven, seconded by Nick Foiles, passed unanimously.
  2. Executive Committee Notes: [March 14, 2024](https://docs.google.com/document/d/1POE3Z4cgEtDN-Yp_a-ZF6hihTLFifmXrzQqJaZU6_N0/edit)

1. **Principal’s Report**
   1. Four external door numbers have changed. We’ve received some interest in Ms. Tracy’s position. In addition, Ms. Leslie’s position is posted. Abbey Johnson and Marrissa are looking into 501(c)3. State testing begins next week.
2. **Committee and Other Reports**
   1. Executive Committee - Sara Meeks
   2. Identity Committee - Nichole Smith and Melissa Kleven
      1. April 11 Parent Education Night
   3. Communications Committee - Sara Meeks
      1. Fun Friday Recap + Update. Final one in April. Will follow up with teachers to ask if it was beneficial to continue, and also ask presenters if they are willing to continue.
      2. Principal survey will go out in May.
      3. May/June ECASD reports will go out.
   4. EDI Committee - Jef Whitfield
      1. Work on highlighting initiatives that have been done or are in progress.
   5. Board Development Committee - Josh Christianson
      1. Election Update: Received bio for 1 community rep and 1 parent rep. Following up with other reps, and looking into new contacts.
      2. Election Timeline: Work on getting information compiled for parent rep election. Community rep positions will be voted on at next meeting.
      3. Executive Committee Openings. VP and Treasurer roles will be available.
   6. Parent Group - PG Representative or Sara
   7. Strategic Change Task Force - Sara/Nick
      1. Separate EDI Group. Members of the Task Force are interested in either joining the EDI Group or forming a new group to focus on internal and external initiatives, and be a resource for the Governance Board and Parent Group.
      2. Demo & Trends Update - Ms. Pam. Looking at schools and enrollment lists for the next five years to see which schools would have extra space to take in students to learn in the Montessori style of teaching.
3. **Items for Discussion / Action**
   1. [Review Governance Board Calendar](https://docs.google.com/document/d/10yATJQBwojinM4svj8rSSQ6ZRtw90gSudBq7UmaA7_4/edit): updates and action items
   2. Community Representative Recruiting
   3. 2024-2025 CVMCS Budget
   4. New member onboarding process
4. **Other Business**
   1. 501(c)3 Update
   2. Waitlist Policy Follow Up
5. **Important Dates/Reminders**
   1. Next meeting: Tuesday, May 7 (Regular Meeting & Annual Meeting)
   2. CVMCS Coffee Social: Tuesday, April 9
   3. Parent Education Night: Thursday, April 11
   4. Parent Group Meeting: Thursday, April 18
   5. Fun Fridays February Session: Friday, April 19
   6. 5th grade graduation: Tuesday June 4th
6. **Adjourn to Committee work (7:30pm-8:30pm)**
   1. Move to adjourn by Nick Foiles, seconded by Nicole Smith, passed unanimously at 7:31 p.m.

**Committee Breakout Session:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Montessori Identity**  Melissa Kleven - *co-chair*  Nichole Smith - *co-chair*  Becky Johnson  Amanda Palser Janelle Solberg | **Equity, Diversity & Inclusion**  Jef Whitfield - *chair*  Frank Fucile  Rebekah Moua  Pam Hermodson  TJ Pavey Hannah Hidaka Ji Eun Kim | **Communications**  Sara Meeks - *chair*  Jillian Gottsacker | **Board Development**  Josh Christianson - *chair*  Mindy Braun  Nick Foiles |