**GOVERNANCE BOARD MINUTES**

CHIPPEWA VALLEY MONTESSORI CHARTER SCHOOL

Tuesday, February 6, 2024 | 6:00-8:30 p.m. | CVMCS LMC

1. **Meeting Call to Order**
   1. 6:11 p.m.
2. **Compliance with Open Meeting Law Notification (WI Stat. 19.84(2))**

The meeting is being held in-person and virtually, and is available to be joined:

By Microsoft Teams: https://bit.ly/cvmcsgb

1. **Roll Call - Verification of Quorum**

1. Mindy Braun - present

2. Josh Christianson - present

3. Jillian Gottsacker - not present

4. Pam Hermodson - ex officio - present

5. Nick Foiles - present

6. Frank Fucile - not present

7. Becky Johnson - present

8. Melissa Kleven - present

9. Amanda Palser - present

11. Sara Meeks - present

12. Nichole Smith - present

13. Jef Whitfield - not present

14. Rebekah Moua - present

1. **Public Participation/Forum**
   1. Adrianne Shepard, Janelle Solberg
2. **Montessori Fun Fact -** Identity Committee
3. **Group Ice Breaker -** What do you think the Governance Board is doing well right now?
4. **Consent Resolution Agenda**

[For the consent agenda, the Board has been furnished with background material on each item or has discussed it at a previous meeting. These will be acted upon with one vote without discussion. If a Board Member wants to discuss any item, it will be pulled out of the consent agenda and voted on separately.]

* 1. Governance Board Minutes: [January 9, 2024](https://docs.google.com/document/d/1-yj4bTcR9BAWK3luj4TKEjfHD5njOI3HDGzvqszwTtM/edit?usp=sharing)
     1. Motion to approve by Amanda Palser, seconded by Becky Johnson, passed unanimously.
  2. Executive Committee Notes: [January 19, 2024](https://docs.google.com/document/d/1HtS4PSQeVtX_4l__bmnWyOxTYI5Cutzi1PW7wOar3FQ/edit?usp=sharing)

1. **Principal’s Report**
   1. We started five new after school clubs. Parent/teacher conferences are coming up in a few weeks. Report cards were recently sent out. We were chosen to do a 4th grade math or reading assessment by the National Assessment of Educational Progress (NAEP). A behavior matrix was revamped to incorporate Character Strong terminology.
2. **Committee and Other Reports**
   1. Executive Committee - Sara Meeks: Met on 1/19/24
   2. Identity Committee - Nichole Smith and Melissa Kleven
      1. April 11 Parent Education Night
   3. Communications Committee - Sara Meeks
      1. Fun Friday Recap. First full Fun Friday was 1/19/24, and mostly full for the one in February.
      2. State of the Schools Survey Response. The responses were due 2/2/24 and we will be going through responses.
   4. EDI Committee - Jef Whitfield. Created a list of places to drop off door hangers. Made a calendar of different cultural events that all staff have access to.
   5. Board Development Committee - Josh Christianson
      1. Election Update. A reminder email was sent out to parents/guardians regarding nominations for future Governance Board and Parent Group positions.
      2. Election Timeline
   6. Parent Group - PG Representative or Sara. Adrianne Shepard. An email was sent yesterday regarding nominations for Parent Group. Wacky Winter Dance is occurring 2/16/24. The school thrift sale is coming up 3/16/24. The first Ebert and Gerbert's night occurred last week. The first coffee social was this morning at Shift. Hoping to start Stay ‘n Play this spring, and have the garden open. Looking at coordinating a seed swap.
   7. Strategic Change Task Force - No Meeting.
      1. Demo & Trends Update - Ms. Pam.
3. **Items for Discussion / Action**
   1. [Review Governance Board Calendar](https://docs.google.com/document/d/10yATJQBwojinM4svj8rSSQ6ZRtw90gSudBq7UmaA7_4/edit): updates and action items.
   2. Possible Parent Education Night topic would be how students transition from Montessori over to middle school.
   3. State of the Schools Survey Results.
   4. Update on DPI Grant. Current goal would be to submit an application in November 2024.
4. **Other Business**
   1. Lottery Update. Discussed applicant pool, who gets in, the breakdown of white/non-white applicants, and the numbers waitlisted.
5. **Important Dates/Reminders**
   1. Next meeting: Tuesday, March 5 (including Racial Healing Board Education)
   2. CVMCS Coffee Social: Tuesday, March 12
   3. Parent Group meeting: Thursday, February 15
   4. Fun Fridays February Session: Friday, February 16
   5. Wacky Winter Dance: Friday, February 16
   6. Read-A-Thon: All of March
   7. Governance Board meeting: Tuesday, March 5
   8. Parent Group Spring Thrift Sale: Saturday, March 16
6. **Adjourn to Committee work (7:45pm-8:30pm)**
   1. Move to adjourn by Nicole Smith, seconded by Mindy Braun, passed unanimously at 7:40 p.m.

**Committee Breakout Session:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Montessori Identity**  Melissa Kleven - *co-chair*  Nichole Smith - *co-chair*  Becky Johnson  Amanda Palser Janelle Solberg | **Equity, Diversity & Inclusion**  Jef Whitfield - *chair*  Frank Fucile  Rebekah Moua  Pam Hermodson  TJ Pavey Hannah Hidaka Ji Eun Kim | **Communications**  Sara Meeks - *chair*  Jillian Gottsacker | **Board Development**  Josh Christianson - *chair*  Mindy Braun  Nick Foiles |