**GOVERNANCE BOARD MINUTES**

CHIPPEWA VALLEY MONTESSORI CHARTER SCHOOL

Tuesday, January 9, 2024 | 6:00-8:30 p.m. | CVMCS Cafeteria

1. **Meeting Call to Order**
   1. 6:08 p.m.
2. **Compliance with Open Meeting Law Notification (WI Stat. 19.84(2))**

The meeting is being held in-person and virtually, and is available to be joined:

By Microsoft Teams: https://bit.ly/cvmcsgb

1. **Roll Call - Verification of Quorum**

1. Mindy Braun - present

2. Josh Christianson - not present

3. Jillian Gottsacker - present

4. Pam Hermodson - ex officio - present

5. Nick Foiles - not present

6. Frank Fucile - present

7. Becky Johnson - present

8. Melissa Kleven - not present

9. Amanda Palser - present

11. Sara Meeks - present

12. Nichole Smith - present

13. Jef Whitfield - present

14. Rebekah Moua - present

1. **Public Participation/Forum** 
   1. Adrianne Shepherd
2. **Montessori Fun Fact -** Identity Committee
   1. Nichole presented. What is one thing about literacy that helps overcome barriers? The number one thing is intrinsic motivation. Kids are 300% more successful if they are intrinsically motivated.
3. **Group Ice Breaker -** What’s the most interesting/random job you’ve had?
4. **Consent Resolution Agenda**

[For the consent agenda, the Board has been furnished with background material on each item or has discussed it at a previous meeting. These will be acted upon with one vote without discussion. If a Board Member wants to discuss any item, it will be pulled out of the consent agenda and voted on separately.]

* 1. Governance Board Minutes: [December 5, 2023](https://docs.google.com/document/d/1CX2-_HWAn9NXzE6qFE_dhtnxi0sDjDaE-_iL_LlDuUY/edit?usp=sharing)
     1. Motion to approve by Amanda Palser, seconded by Jef Whitfield, passed unanimously.
  2. Executive Committee Notes: [December 19, 2023](https://docs.google.com/document/d/1aq66aIpFx5W1NlTgbybWDUBLy5wQxej04S6xlOpnXrQ/edit)

1. **Principal’s Report**
   1. Expansion talk. Grant $1 million allocated to us.
   2. Second round of clubs starting. Trying to give every kid the opportunity to join the clubs. Caps on clubs so it doesn’t get too large.
   3. Gearing up for Forward exams.
   4. PLIP days, foundations focused.
2. **Committee and Other Reports**

a. **Exec committee-**

b. **Identity-n/a**

c. **Communications**- Working on surveys. One for staff and one for families. Fun Fridays. Jan, Feb, March and April. January is covered. Open spots for the remaining months.

d. **EDI**-Jef: bussing? Pam says midday 4K bussing isn’t possible. Getting info out about Montessori. Checking the door tags to see if they are still active.

e. **Board development**-Letter to different businesses for representatives.

1. Timeline for elections, GB is different than parent group. Josh was going to reach out to parent group to try to streamline the two.
2. Reachout to Jef and Jillian about running again. Officer positions open. Sara will not be running for president again. Jillian will not run which opens up the treasurer position as well. Officer positions are a yearly election. Sara will remain on GB for the remainder of her term, 2 years.

f. **Parent Group**- Adrianne: Next PG is January 18th.

1. Sending out communications for request for nominations for officer positions 1/29-2/5. Election is Feb 12th thru the 19th.
2. Readathon-3/1-3/31
3. Thrift sale-3/16
4. Montessori Fest-PG will not be organizing a basket raffle during this. 50/50 is intended to take the place of this. Further discussion is needing surrounding food, although we are leaning towards just providing a meal for the staff.
5. PG voted to let E2 Tea Company to us PG venmo account to collect donations.
6. They also voted to use micro grant money to approve “Time for Kids” subscription.

g. **Strategic Task Force**-Sara. Task force meeting coincides with January GB meeting. Nick Foiles is present at the task force meeting. General plan for the report at the end of the year. Each sub group will submit their contributions. Goal is to present all the research we have done, not the answers/solutions. Info-gathering for now, action eventually. Beth Crotty working with the University.

h. **Demo and Trends**-Pam: looking at the waiting list and what boundary they are in and what school they would be in.

1. **Items for Discussion / Action**
   1. [Review Governance Board Calendar](https://docs.google.com/document/d/10yATJQBwojinM4svj8rSSQ6ZRtw90gSudBq7UmaA7_4/edit): updates and action items.
   2. State of the school survey-Fun Friday: more speakers in the classroom without the teachers having to organize it. Family survey-tweaking it this evening.
   3. Update on the DPI grant- Sara: Carling read through it. Posted on December 22nd, February 21st, is the due date. Big takeaways, hiring and budget. Meeting on Friday to discuss details. Mike and Todd will not be available for this meeting. Hannah Hidaka will be helping with this, grant writing experience. Need volunteers to lead the charge. Nichole asks, will district help with this? Mike Johnson will check with resources within the district office to see if there is help available from them. Abby Johnson is involved in convos but might not be specifically on this. Is there opportunity for the grant for the future or is it only available this year? Question for DPI.
2. **Other Business**
   1. Lottery update: In district lottery is Feb 1st at 10:00 am. 187 applicants, 20 (ish) out of district applicants. Heavily weighted for 4k. First and third are in the 20s, third grade is heavy with 80. 33 spots available for 4k. 15 spots available for 1st grade. Not accountings for staff or siblings. 21.3% of applicants identified as non-white. Only 4 didn’t disclose their ethnicity.
   2. Election reminder: community rep positions open, potentially two that are open come May. Cannot be parents. Nichole suggested a few grandparents who are active in the school currently.
3. **Important Dates/Reminders**
   1. Next meeting is Tuesday Feb 6th.
   2. Parent group meeting: January 18th
   3. Fun Friday January session is the 19th.
   4. CVMCS lottery February 1st.
   5. Racial healing board education: Tuesday March 5 (during scheduled GB meeting)- Throwing out the idea of an invite for the rest of the stakeholders to attend.
   6. Parent Group Spring Thrift sale March 16th
4. **Board Education** - N/A
5. **Adjourn to Committee work (7:45pm-8:30pm)**
   1. Move to adjourn by Mindy Braun, seconded by Rebeka Moua, passed unanimously at 7:23 p.m.

**Committee Breakout Session:**

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| **Montessori Identity**  Melissa Kleven - *co-chair*  Nichole Smith - *co-chair*  Becky Johnson  Amanda Palser Janelle Solberg | **Equity, Diversity & Inclusion**  Jef Whitfield - *chair*  Frank Fucile  Rebekah Moua  Pam Hermodson  TJ Pavey Hannah Hidaka Ji Eun Kim | **Communications**  Sara Meeks - *chair*  Jillian Gottsacker | **Board Development**  Josh Christianson - *chair*  Mindy Braun  Nick Foiles |