**GOVERNANCE BOARD MINUTES**

CHIPPEWA VALLEY MONTESSORI CHARTER SCHOOL

Tuesday, December 5, 2023 | 6:00-8:45 p.m. | CVMCS Cafeteria

1. **Meeting Call to Order**
   1. 6:06 p.m.
2. **Compliance with Open Meeting Law Notification (WI Stat. 19.84(2))**

The meeting is being held in-person and virtually, and is available to be joined:

By Microsoft Teams: https://bit.ly/cvmcsgb

1. **Roll Call - Verification of Quorum**

1. Mindy Braun - present

2. Josh Christianson - present

3. Jillian Gottsacker - present

4. Pam Hermodson - ex officio - present

5. Nick Foiles - present

6. Frank Fucile - not present

7. Becky Johnson - present

8. Melissa Kleven - present

9. Amanda Palser - present

11. Sara Meeks - present

12. Nichole Smith - present

13. Jef Whitfield - present

14. Rebekah Moua - present

1. **Public Participation/Forum** 
   1. JanelleSolberg, Adrianne Shepard.
2. **Montessori Fun Fact -** Identity Committee
3. **Group Ice Breaker -** What’s your favorite winter activity? Give us something to look forward to!
4. **Consent Resolution Agenda**

[For the consent agenda, the Board has been furnished with background material on each item or has discussed it at a previous meeting. These will be acted upon with one vote without discussion. If a Board Member wants to discuss any item, it will be pulled out of the consent agenda and voted on separately.]

* 1. Governance Board Minutes: [November 7, 2023](https://docs.google.com/document/d/15hoCm7XiRUd5N3w6T3_2iVRZwRSEBv-KJzyv96jEpQQ/edit)
     1. Motion to approve by Nichole Smith, seconded by Jillian Gottsacker, passed unanimously.
  2. Executive Committee Notes: None for November

1. **Principal’s Report**
   1. Our counselor is back from leave. During Monday’s PLIP day, there was a Ross Green presentation on child behavior and integration in the classroom.
2. **Committee and Other Reports**
   1. Executive Committee - Sara Meeks: The Executive Committee did not meet in November.
   2. Identity Committee - Nichole Smith and Melissa Kleven: Held a PL (Professional Learning) session. Discussed on finding a balance of accepting new material and finding a way to make it Montessori. Talked about the Montessori philosophy and what they felt good about and what is hard to execute in the classroom. Viewed an AMS (American Montessori Society) video. Parent education night was held November 9, 2023 and was a success. There was representation at all grade levels and there were great discussions.
   3. Communications Committee - Sara Meeks. Met last month with the Identity Committee over Parent Education night.
   4. EDI Committee - Jef Whitfield. We reviewed the list from Sara regarding EDI focus points and asked if ethnicity can be added to the application, if ECASD can advertise that we will have 4K bussing next year, and adding community events on the calendar.
   5. Board Development Committee - Josh Christianson. Discussed having a speaker in January, formulated a letter to send to local businesses.
   6. Parent Group - PG Representative or Sara. Ms. Amy was present, they discussed the lottery, the results from Mallternative which was a success even though attendance was down. Coffee socials will be coming back. They discussed Micro Grants.
   7. Strategic Change Task Force - Nick Foiles. A new committee was created, the Outreach Committee, which will be focused on community outreach and education. Each member was given an action item to work on for the next meeting. The Structure committee reached out to Milwaukee Montessori, discussed waivers as a possible option, and what type of agreement Dual Immersion has with the District. The Expansion committee Discussed possible bussing options, daycare options, logistics of full day 4K options.
      1. Demo & Trends Update - Ms. Pam. Looking into if there is space in current buildings or other schools to house Montessori Classrooms, and possibilities of transportation to and from the locations.
3. **Items for Discussion / Action**
   1. [Review Governance Board Calendar](https://docs.google.com/document/d/10yATJQBwojinM4svj8rSSQ6ZRtw90gSudBq7UmaA7_4/edit): updates and action items
      1. Ms. Nichole attended the WMA (Wisconsin Montessori Association) conference.
      2. Diversity Speaker for Board Education.
   2. State of the Schools Survey
      1. [Last year’s version](https://docs.google.com/forms/d/e/1FAIpQLSdUknT4YYDaDr9X9B3QbRdah3ZId6P8Mh-A9IZzajZcV8vaQg/viewform) was distributed to teachers and staff.
      2. Desire to distribute to families this year? Possibly combine the efforts of the Governance Board and Parent Group?
      3. Update on DPI Grant Process. There is a large grant from the Department of Education. Sara Meeks and Pam Hermodsen met with Superintendent   
         Mike Johnson to discuss qualifications and to assist with the grant writing process. There are a few webinars coming up that will provide tips.
4. **Other Business**
   1. Students as Teachers Parent Education Night - December 6, 2023.
   2. Parent Group Concerns and Email Response Update.
   3. Resources from Wisconsin Resource Center for Charter Schools
      1. Board Education
      2. Waiver Information
      3. Continuing Education Opportunities
   4. Updating Identity Document on Website (following survey results)
   5. Lottery Update
5. **Adjourn to Committee work (7:45pm-8:30pm)**
   1. Move to adjourn by Becky Johnson, seconded by Jef Whitfield, passed unanimously at 7:32 p.m.

**Committee Breakout Session:**

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| **Montessori Identity**  Melissa Kleven - *co-chair*  Nichole Smith - *co-chair*  Becky Johnson  Amanda Palser Janelle Solberg | **Equity, Diversity & Inclusion**  Jef Whitfield - *chair*  Frank Fucile  Rebekah Moua  Pam Hermodson  TJ Pavey Hannah Hidaka Ji Eun Kim | **Communications**  Sara Meeks - *chair*  Jillian Gottsacker | **Board Development**  Josh Christianson - *chair*  Mindy Braun  Nick Foiles |