**GOVERNANCE BOARD MINUTES**

CHIPPEWA VALLEY MONTESSORI CHARTER SCHOOL

Tuesday, November 7, 2023 | 6:00-8:30 p.m. | CVMCS LMC

1. **Meeting Call to Order**
   1. 6:06 p.m.
2. **Compliance with Open Meeting Law Notification (WI Stat. 19.84(2))**

The meeting is being held in-person and virtually, and is available to be joined:

By Microsoft Teams: https://bit.ly/cvmcsgb

1. **Roll Call - Verification of Quorum**

1. Mindy Braun - present

2. Josh Christianson - present

3. Jillian Gottsacker - present

4. Pam Hermodson - ex officio - not present

5. Nick Foiles - present

6. Frank Fucile - not present

7. Becky Johnson - present

8. Melissa Kleven - present

9. Amanda Palser - present

11. Sara Meeks - present

12. Nichole Smith - present

13. Jef Whitfield - present

14. Rebekah Moua - present

1. **Public Participation/Forum**Ashton Dambowy, Adrianne Shepard
2. **Montessori Fun Fact -** Identity Committee. Fun facts will be presented during the Board Development CVMCS Classroom Tour.
3. **Group Ice Breaker -** What is your favorite candy?
4. **Consent Resolution Agenda**

[For the consent agenda, the Board has been furnished with background material on each item or has discussed it at a previous meeting. These will be acted upon with one vote without discussion. If a Board Member wants to discuss any item, it will be pulled out of the consent agenda and voted on separately.]

* 1. Governance Board Minutes: [October 3, 2023](https://docs.google.com/document/d/1-L07_qw4VR-SfwSSvVQjMRTJg5t-Lhw7nsrPDjmj_OU/edit)
     1. Motion to approve by Jillian Gottsacker, seconded by Jef Whitfield, passed unanimously.
  2. Executive Committee Notes: [October 20, 2023](https://docs.google.com/document/d/1gJpyy0zHK8MpS-25J1-nSz1Ugo4JxkDUHpTt0sUghbk/edit?usp=sharing)
     1. Motion to approve by Jillian Gottsacker, seconded by Jef Whitfield, passed unanimously.

1. **Principal’s Report** 
   1. Sara Meeks on behalf of Pam Hermodsen: School hosted Steam Activity. Attended Demo and Trends meeting. A number of Good attendance with family teacher conferences. Staff trained in the Raptor Response System. A number of school clubs are starting.
2. **Committee and Other Reports**
   1. Executive Committee - Sara Meeks: Executive Committee met on October 20, 2023. EC School District sent out info on the school lottery, which also mentioned 4K bussing. Working on the president's manual. Discussed GB roles/responsibilities. Discussed meeting with the Parent Group to share ideas and address questions.
   2. Identity Committee - Nichole Smith and Melissa Kleven: We discussed how the teachers, staff, GB all work together. Discussed bylaws. Brainstorm ideas for funding for teacher furthering education conferences.
   3. Communications Committee - Sara Meeks: Were able to schedule a few successful sessions of Fun Friday’s. Asked teachers to send out notes to their classrooms. Currently have around half of the slots filled for Fun Friday’s from January - April. The School Newsletter goes out every other week. The E2 recently started a recess running laps club.
   4. EDI Committee - Jef Whitfield: Sent email to Jody Tesingringer at UW-EC regarding surveys. Continuing to work with the Task Force to bring up diversity numbers.
   5. Board Development Committee - Josh Christianson, Mindy Braun: At the last committee meeting we asked the teachers to give a tour of their classrooms at the 11/7/2023 meeting.
      1. Collect names for open Community Rep position
      2. Collect ideas for future board education sessions
   6. Parent Group - PG Representative or Sara. Ashton Dambowy: We have the Mallternative events coming up on 11/11/2023 and are hoping to draw in more people than last year. We have also been working on updating bylaws.
   7. Strategic Change Task Force - Nick Foiles: Mike Johnson attended the Demo/Trends meeting, met with other superintendents and also gathered information from DPI. He provided data gathered on structure and expansion. We performed a SWOT (Strength, Weakness, Opportunity, Threat) activity on waiver options for the lottery.
3. **Items for Discussion / Action**
   1. Review of Governance Board Calendar. Updates and action items
   2. Waiver option for lottery flexibility. Josh Christianson provided an update on information learned from another school with waiver options. A waiver would need to have further research and would require involvement from the District and DPI.
4. **Other Business**
   1. Parent Education Night - November 9. Melissa Klevin, Nichole Smith: Currently working to finalize the program, childcare and food. The focus is on The Four Planes of Development, discussing Maria’s thought processes on guiding children in learning and development.
   2. Mallternative Fundraising Event - November 11, 9:00 a.m.-3:00 p.m.
   3. Parent Group Concerns and Email Response: Discuss a time for both groups to get together, also answer some questions received by email.
5. **Board Education** - CVMCS Classroom Tour: Rebekah Moua, Melissa Klevin, Nichole Smith.
6. **Adjourn to Committee work (7:45pm-8:30pm)**
   1. Move to adjourn by Nick Foiles, seconded by Jef Whitfield, passed unanimous at 7:14 p.m.

**Committee Breakout Session:**

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| **Montessori Identity**  Melissa Kleven - *co-chair*  Nichole Smith - *co-chair*  Becky Johnson  Amanda Palser Janelle Solberg | **Equity, Diversity & Inclusion**  Jef Whitfield - *chair*  Frank Fucile  Rebekah Moua  Pam Hermodson  TJ Pavey Hannah Hidaka Ji Eun Kim | **Communications**  Sara Meeks - *chair*  Jillian Gottsacker | **Board Development**  Josh Christianson - *chair*  Mindy Braun  Nick Foiles |