DIRECTIONS FOR RSCHOOLTODAY.COM ATHLETIC REGISTRATION

- 1. Go to the Eau Claire Memorial Athletics Homepage and click the following link: <u>Click here for Online Athletic Registration</u>
- 2. This will take you to the rschooltoday registration portal.
- 3. Click on the Ball Icon in the middle of the page.



- 4. Select "New User" or "Returning User" and either create an account or log-in to your current account with your username and password.
- 5. Follow the steps to registration which includes Student information, select the activity, parent/guardian information, upload physical forms if needed, medical information, sign the athletic code of conduct, and the concussion parent/athlete agreement and waiver form.
- 6. Click next/save and submit your registration. You will get an e-mail from Jon Redwine once your registration is examined and approved. Clearance for athletics will happen <u>only</u> after you receive an approval e-mail.
- 7. If you're having issues with your registration please call the rschooltoday.com help line number at (952) 960-4999 and a registration technician will assist you.