

About Adding Printers

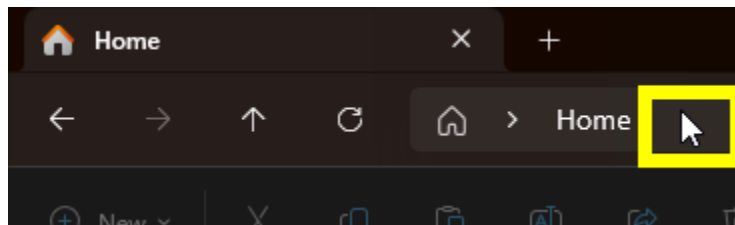
The laptops in our District are managed by a Microsoft system called Intune. To successfully add a printer, follow these instructions. For support, please ask the teachers and support staff in the Library!

How do I add one of the FollowMe printers?

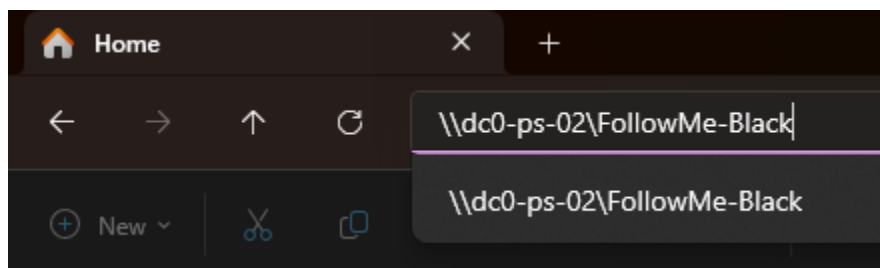
- Make sure you are on ECASD_Wireless.
- Copy the desired printer path:
 - FollowMe – Black & White: `\\dc0-ps-02\FollowMe-Black`
 - FollowMe – Color: `\\dc0-ps-02\FollowMe-Color`
- Open the **File Explorer** from the taskbar.



- Click just to the right of the word “Home” in the address bar to enable you to type something.



- Paste (CTRL+V) the copied printer path into the address bar at the top.



- Press **Enter**