

**OFFICIAL PROCEEDINGS OF THE SPECIAL MEETING OF THE
BOARD OF EDUCATION, EAU CLAIRE, WISCONSIN, MAY 21, 2012
PRESIDENT CRAIG PRESIDING**

President Craig called the meeting to order at 5:10 pm.

Roll call was taken and the following commissioners were present: Craig, Cummins, Faanes, Johnson (arrived at 6:05 p.m.), and Wogahn. Absent: Duax and Janke.

Meeting with Consultant Regarding Superintendent Search

Dr. Philip Sobocinski, consultant from Ray & Associates, reported that the superintendent position was posted on May 14, 2012. They will email the profile that is developed as a culmination of the focus groups to Board members on June 8, 2012. The Board can then define or broaden it as necessary. This will be the profile used by the consultants to screen candidates. The applications will be gleaned down to about 15 people and the consultants will then meet with each candidate to verify their experiences and talk about similarities in other leadership positions.

The applications will close on June 21st and the consultants will present six candidate files to the Board at a special meeting on June 25th at 7 p.m. The intent is to hold interviews the evenings of June 27 and 28. The Board agreed to meet at 4 p.m. on June 27th to prepare questions and finalize the process with the first interview to take place at 5 p.m. There would be three candidates the first evening and three more on the 28th, again starting at 5 p.m. After the last interview on the 28th the Board will decide who their finalists will be. It was recommended to move to two finalists; three at the most. The candidates would be brought back for all day interviews on July 9 and 10.

Dr. Sobocinski suggested that the Board ask 10 questions. He will work with Kay Marks to put together a draft of the questions and the Board will finalize those questions in closed session on June 18th.

Dr. Sobocinski recommended starting their day with a tour of the district and then meetings would be scheduled with building administrators, the DLT, classified and certified staff, and community members. The candidates would then meet with the Board for dinner. He suggested inviting 25 community people to take part; this would include parents and business people. There will be a person in charge of each group who will fill out a feedback form for the group that will be given to the Board. The consultants will facilitate the groups.

The Board discussed opportunities to meet informally with the finalists. Board members can sign up to meet the candidates for breakfast, lunch or on the tour. It was decided that the Board will meet each finalist at 5:15 p.m. for dinner and a public forum will be held at 7 p.m. for members of the community to meet with the finalists.

The interviews will be held on July 9 and 10 and July 11th will be reserved for the Board to make a decision.

Dr. Sobocinski said the Board will have to make a decision on compensation. The Board will ask Mr. Van De Water to check comparables and contact Miles Turner at WASDA. The Board will discuss compensation in closed session on June 18th.

Com. Wogahn moved, seconded by Com. Faanes to adjourn. Carried by unanimous voice of acclamation.

Meeting adjourned at 6:36 pm.

Submitted by Patti Iverson, Board Secretary