

Meeting: ECASD Budget Development Committee

Date: May 12, 2020

Time: 10:00a.m. – 11:30a.m.

Location: Webex/Online

Attendees:

<input checked="" type="checkbox"/> Aaron Harder*	<input checked="" type="checkbox"/> Lori Bica	<input checked="" type="checkbox"/> Tim Nordin	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Abby Johnson	<input checked="" type="checkbox"/> Dr. Hardebeck	<input type="checkbox"/> Jim Schmitt	<input checked="" type="checkbox"/> Kay Marks	<input checked="" type="checkbox"/> Kim Koller

* Committee Chair

Guests:

The regular meeting of Budget Development was called to order by Abby Johnson at 10:00 a.m. on May 12, 2020. Quorum was met.

Notes: Marisa Anton

1. Public Comment

- Sarah French shared on behalf of the Solar Committee that they are very excited about the project and is hoping the district is on track for an RFP approval to ensure Focus On Energy funding.

2. Approval of Previous Minutes

- The minutes from April 28th were reviewed.

Tim Nordin made a motion to approve the April 28, 2020 minutes. The motion was seconded by Lori Bica. Vote was unanimous.

3. Fund Balance

- Abby provided a high-level overview of the ECASD Fund Balance and shared some cost savings across the district due to mandated school closure. Dr. Hardebeck wanted the committee to keep in mind that we do not know what the 2020-21 school year will look like and the state is likely to have a short fall in their funding. Exec Team is budget planning based upon three scenarios, keeping the same revenue budget we used in 2019-20 school year, budget less the second payment of the biennium budget, go back to funding formula prior to 2018-19 year.
- The school year start will be up in the air all summer long as to how it would look. Could start as normal, continue with virtual learning, or go into a hybrid scenario.
- Kay shared how employee absences worked at this time and how substitutes would be utilized.

ACTION ITEM(S)

- Updates to the Budget Development Committee and the Board will come as they are available to what next phases are and how the District is moving forward.

4. Vacation Discussion

- Abby and Kay shared a concern about employee vacation time in relation to the COVID-19 mandated school closure. 12-month employees usually do not take vacation during the school year. They use holidays and summer as a time to utilize the days off.
- Three options including pros and cons for each were given to Budget Development to discuss next steps for those employees that are affected by the mandated closure and the inability to use their vacation days before forfeiting them.
- Committee thought that having a default choice and having employees reach out by xx date would help eliminate some of the communication between employees. If they do not reach out, they go to the default choice after xxx date.

ACTION ITEM(S)

- Abby will confirm the number of days in Option 1.
- Tim wondered how employees get their vacation time each year.
- Abby will talk to Payroll about employee choice in this conversation.
- Aaron would like to add notes for the presentation to include 10-month staff members and personal days and why they aren't included
- Lori wants to what are the sentiments among employees (top down decision making)
- Aaron wants the formula clarified on how the payout would work.
- Committee wants a preference brought to the full board for a default Option 2 and employee choice for Option 3.

5. Summer Projects

- Abby shared the timeline of the Solar Project which included the electrical engineer next steps and conversation with ECPFS providing all funds for the engineer. If this is approved at the May 18th Board Meeting, the installer may be on track to apply for the Focus On Energy Grants.

ACTION ITEM(S)

Tim Nordin made a motion to put the Electrical Engineer on the consent agenda. The motion was seconded by Aaron Harder. Vote was unanimous.

6. Future Agenda Items

- Board Committee assignments will start on May 18, 2020.
- Holistic Committee/Employee Engagement Committee recommendation/charge

Aaron Harder moved to adjourn the meeting. The motion was seconded by Lori Bica. All were in favor. Meeting adjourned at 11:25a.m.