

Job Description and Labor Market Review Cycles by Position

Labor Market Review		
<u>Rotation</u>	<u>Group</u>	
1	School Year - Hourly	
2	12 Month Hourly	
3	Certified	
4	Non-Affiliated & Salaried	
5	Administration	
	<u>Scheduled Dates for Review</u>	<u>Scheduled Dates for Implementation (Pending Board Approval)</u>
School Year - Hourly	2019-20	2020-21
12 Month Hourly	2020-21	2021-22
Certified	2021-22	2022-23
Non-Affiliated & Salaried	2022-23	2023-24
Administration	2023-24	2024-25
School Year - Hourly	2024-25	2025-26
12 Month Hourly	2025-26	2026-27
Certified	2026-27	2027-28
Non-Affiliated & Salaried	2027-28	2028-29
Administration	2028-29	2029-30

Year 1 - School Year Hourly Positions

ACADEMIC AND SOCIAL EMOTIONAL COORDINATOR
 AMERICAN INDIAN EDUCATION COORDINATOR
 ASSISTANT COOK
 BILINGUAL EDUCATION ASSISTANT
 BILINGUAL SPECIAL EDUCATION ASSISTANT
 CHARTER SCHOOL SECRETARY – MONTESSORI
 CHARTER SCHOOL SECRETARY – SECONDARY COOK
 CROSSING GUARD
 EAU CLAIRE VIRTUAL SCHOOL (ECVS) SECRETARY
 EARLY LEARNING FAMILY SERVICES FACILITATOR
 EARLY LEARNING FAMILY SERVICES FACILITATOR –
 BILINGUAL
 ELEMENTARY SECRETARY
 FIRST COOK
 FOOD SERVICES SUBFINDER
 GENERAL SCHOOL ASSISTANT

HEADSTART CLASSROOM ASSISTANT
 HEALTH CARE ASSISTANT
 INFORMATION TECHNOLOGY SUPPORT SPECIALIST
 INSTRUCTIONAL MEDIA AND TECHNOLOGY CLERK
 INSTRUCTIONAL MEDIA CLERK – CENTRAL OFFICE
 LIBRARY MEDIA CATALOGER
 MEDICAL SCHOOL ASSISTANT
 MONTESSORI ASSOCIATE II
 OT/PT ASSISTANT
 PARTNERSHIP COORDINATOR
 SECONDARY OFFICE ASSISTANT
 SIGN LANGAUGE INTERPRETER
 SKILL CENTER ASSISTANT
 SPECIAL EDUCATION ASSISTANT
 UNIVERSAL SOCIAL EMOTIONAL ASSISTANT

Job Description and Labor Market Review Cycles by Position

Year 2 - 12 Month Hourly

ACADEMIC SERVICES SECRETARY	INFORMATION MEDIA AND TECHNOLOGY CLERK
ACCOUNTING AND PAYROLL CLERK	INFORMATION TECHNOLOGY CLERK
ADMINISTRATIVE ASSISTANT TO THE SUPERINTENDENT	INFORMATION TECHNOLOGY FIELD TECHNICIAN
ADMINISTRATIVE BUILDING SECRETARY	INFORMATION TECHNOLOGY SECRETARY
ATHLETIC ASSISTANT	INFORMATION TECHNOLOGY SYSTEMS TECHNICIAN
BUILDING AND GROUNDS SECRETARY I	INFORMATION TECHNOLOGY TECHNICIAN – LEAD
BUILDINGS AND GROUNDS SECRETARY II	INSTRUCTIONAL MEDIA SECRETARY
BUILDING ENGINEER	LEAD CUSTODIAN
CENTRALIZED ENROLLMENT SECRETARY	MAINTENANCE I
CUSTODIAN	MAINTENANCE I – GROUNDS SUPERVISOR
EARLY LEARNING SECRETARY	MAINTENANCE II
EXECUTIVE ASSISTANT	MAINTENANCE II – ELECTRICIAN/HVAC/PLUMBER
FINANCIAL SECRETARY – FOOD AND NUTRITION	PAYROLL CLERK
FINANCIAL SECRETARY – HIGH SCHOOL	PAYROLL SPECIALIST
FINANCIAL SECRETARY/REGISTRAR – MIDDLE SCHOOL	REGISTRAR – HIGH SCHOOL
FOOD AND NUTRITION SUPPORT SPECIALIST	SECONDARY SCHOOL SECRETARY
GARBAGE HAULER	SPECIAL EDUCATION SECRETARY
HAULER	STUDENT INFORMATION SYSTEM SUPPORT
HEADSTART SECRETARY	STUDENT SERVICES BILLING AND RECORDS SPECIALIST
HUMAN RESOURCES GENERALIST	STUDENT SERVICES SECRETARY
HUMAN RESOURCES SECRETARY	TEACHING AND LEARNING ADMINISTRATIVE SPECIALIST

Year 3 - Certified

ACADEMIC INTERVENTIONIST	ELEMENTARY MATH COACH
ADAPTIVE PHYSICAL EDUCATION	ENGLISH
AGRICULTURE	ENGLISH LANGUAGE LEARNERS
ALTERNATIVE EDUCATION	ENGLISH LEARNERS COORDINATOR
ART	FAMILY/CONSUMER EDUCATION
ASL	FAMILY/COMMUNITY PARTNERSHIP COORDINATOR
ATODA COORDINATOR	FIFTH GRADE
AUDIOLOGIST	FIRST GRADE
BAND	FOURTH GRADE
BEHAVIORAL INTERVENTIONIST	FRENCH
BUSINESS EDUCATION	GERMAN
CHARTER SCHOOL TEACHER	HEADSTART PROGRAM COORDINATOR
COMPETENCY COMPONENT	HEALTH
CREDIT RECOVERY PROGRAM TEACHER	INSTRUCTIONAL COACH
DEAF/HARD OF HEARING	INSTRUCTIONAL COACH - LITERACY
DUAL IMMERSION TEACHER	INSTRUCTIONAL COACH - MATH
EARLY CHILDHOOD SPECIAL EDUCATION	INSTRUCTIONAL COACH - SECONDARY
EARLY LEARNING TEACHER	INSTRUCTIONAL COACH – SEL
ELEMENTARY LITERACY/SEL COACH	INSTRUCTIONAL COACH – TALENTED AND GIFTED

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JAPANESE	SOCIAL, EMOTIONAL, AND ACADEMIC INTERVENTIONIST
KINDERGARTEN	SOCIAL, EMOTIONAL, AND BEHAVIORAL INTERVENTIONIST
LANGUAGE ARTS	SOCIAL STUDIES
LIBRARY MEDIA COORDINATOR	SOCIAL WORKER
MARKETING	SPANISH
MATH INTERVENTIONIST	SPECIAL EDUCATION
MATHEMATICS	SPECIAL EDUCATION INSTRUCTOR – PROJECT SEARCH
MEDIA & TECHNOLOGY INTEGRATION SPECIALIST	SPECIAL EDUCATION PROGRAM SUPPORT
MCKINLEY CHARTER SCHOOL ACADEMIC FACILITATOR	SPEECH LANGUAGE PATHOLOGIST
MCKINLEY CHARTER SCHOOL COMPETENCY COMPONENT FACILITATOR	STUDENT ACHIEVEMENT SPECIALIST
MCKINLEY CHARTER SCHOOL CREDIT COMPONENT TEACHER	STUDENT SERVICES COORDINATOR
MCKINLEY CHARTER SCHOOL DETENTION CENTER TEACHER	STUDENT SERVICES COORDINATOR – ALTERNATIVE EDUCATION
MCKINLEY CHARTER SCHOOL INSTRUCTIONAL/SEL/BEHAVIORAL COACH	SUCCESS/SOCIAL EMOTIONAL LEARNING COACH
MCKINLEY CHARTER SCHOOL SUPPORT SERVICES FACILITATOR	TEACHER ON SPECIAL ASSIGNMENT
MENTAL HEALTH COORDINATOR	TEACHING AND LEARNING COORDINATOR – 6-12 LITERACY
MONTESSORI TEACHER	TEACHING AND LEARNING COORDINATOR – CURRICULUM & INSTRUCTION
MUSIC	TEACHING AND LEARNING COORDINATOR – DATA & ASSESSMENT
OCCUPATIONAL THERAPIST	TEACHING AND LEARNING COORDINATOR – PK-5 LITERACY
ORCHESTRA	TEACHING AND LEARNING COORDINATOR – PK-12 MATH
PHYSICAL EDUCATION	TEACHING AND LEARNING COORDINATOR – SOCIAL, EMOTIONAL & ACADEMIC SUPPORTS
PHYSICAL THERAPIST	TECHNOLOGY EDUCATION
READING	THEATER
READING - TITLE I	THIRD GRADE
SCHOOL AGE PARENT COUNSELOR	TRANSITION COORDINATOR
SCHOOL/COMMUNITY LIAISON	TRANSITION SPECIALIST
SCHOOL COUNSELOR	VIRTUAL SCHOOL TEACHER
SCHOOL NURSE	YOUTH APPRENTICESHIP COORDINATOR
SCHOOL PSYCHOLOGIST	
SCIENCE	
SECOND GRADE	
SIXTH GRADE	

Job Description and Labor Market Review Cycles by Position

Year 4 - Non-Affiliated & Salaried

ACCOUNTING MANAGER
BUILDING SERVICES MANAGER
COMMUNICATIONS MANAGER
FOOD & NUTRITION MANAGER – 207 DAYS
FOOD & NUTRITION MANAGER – 237 DAYS
GENERAL MANAGER – FACILITIES
GENERAL MANAGER - OPERATIONS
HOMELESS & HOMEBOUND COORDINATOR
HUMAN RESOURCES INFORMATION SYSTEMS DATA SPECIALIST
HUMAN RESOURCES MANAGER
HUMAN RESOURCES STAFFING SPECIALIST
INFORMATION ANALYST
PAYROLL MANAGER

PURCHASING MANAGER
SAFETY AND SECURITY MANAGER
SENIOR ACCOUNTANT
SPECIAL EDUCATION COORDINATOR
SPECIAL EDUCATION FAMILY ENGAGEMENT COORDINATOR
STUDENT INFORMATION SYSTEM SPECIALIST
STUDENT SUCCESS ADVOCATE
TECHNOLOGY COORDINATOR
TECHNOLOGY COORDINATOR – SPECIALIZED
TECHNOLOGY LEAD SYSTEMS ENGINEER
TECHNOLOGY SERVICE SUPERVISOR
TECHNOLOGY SYSTEMS ENGINEER
VIRTUAL SCHOOL PRINCIPAL

Year 5 - Administration

ADMINISTRATOR ON SPECIAL ASSIGNMENT
ASSISTANT DIRECTOR OF SECONDARY PROGRAMMING AND POST SECONDARY READINESS
ASSISTANT DIRECTOR OF SPECIAL EDUCATION
ASSISTANT PRINCIPAL/ATHLETIC DIRECTOR - MIDDLE SCHOOL
ASSISTANT PRINCIPAL/ATHLETIC DIRECTOR – HIGH SCHOOL
ASSISTANT PRINCIPAL – ELEMENTARY – 10 MONTHS
ASSISTANT PRINCIPAL- MIDDLE SCHOOL, 209 DAYS
ASSISTANT PRINCIPAL- SECONDARY, 12 MONTHS
DIRECTOR OF ACADEMIC SERVICES
DIRECTOR OF EQUITY, DIVERSITY & INCLUSION
DIRECTOR OF FOOD & NUTRITION
DIRECTOR OF SECONDARY PROGRAMMING AND POST SECONDARY READINESS
DIRECTOR OF SOCIAL, EMOTIONAL & ACADEMIC SUPPORTS
DIRECTOR OF SPECIAL EDUCATION
DIRECTOR OF STUDENT SERVICES
DIRECTOR OF TECHNOLOGY
EARLY LEARNING PRINCIPAL
ELEMENTARY PRINCIPAL
EXECUTIVE DIRECTOR
HIGH SCHOOL PRINCIPAL
MCKINLEY PRINCIPAL
MIDDLE SCHOOL PRINCIPAL
MONTESSORI PRINCIPAL
VIRTUAL SCHOOL PRINCIPAL