

	ALL AREAS	COMMONS/ CAFETERIA	HALLWAYS	OFFICE AREAS	SCHOOL EVENTS	RESTROOMS
S AFE	<ul style="list-style-type: none"> - Follow emergency/drill procedures. -Follow arrival and dismissal expectations. -Report suspicious or dangerous behaviors to staff. -Report bullying. -Report vandalism. -Keep feet and hands to self. 	<ul style="list-style-type: none"> -Walk at all times and around tables. - Place backpacks in designated area. -Clean up or report spills. 	<ul style="list-style-type: none"> -Walk at all times. - Keep moving and stay to the right. -Maintain a clear walk way. -Clean up or report spills. 	<ul style="list-style-type: none"> -Students check in when arriving late and check out when departing during school day. -All visitors sign in. -All staff sign out when leaving during school day. 	<ul style="list-style-type: none"> -Stay in designated areas. 	<ul style="list-style-type: none"> -Keep floors and counters dry. -Keep walls and stalls free of graffiti. -Report equipment malfunction. -Wash your hands. - Cell phone use prohibited.
O RGANIZED	<ul style="list-style-type: none"> -Bring needed materials to school and class. -Ask for help as needed. - Keep classroom materials and backpack organized. -Use a planner. 	<ul style="list-style-type: none"> -Know your PIN. -Use vending machines during passing or lunch times if time permits. -Be prepared with payment at cash register. 	<ul style="list-style-type: none"> -Plan your route. -Keep "No Parking" areas clear. -Use passing time to gather materials and move along. 	<ul style="list-style-type: none"> -Use your own locker and know your combination. -Handle parking permit matters outside of class time. -Schedule appointments in advance. 	<ul style="list-style-type: none"> -Bring student ID. 	<ul style="list-style-type: none"> - Use time efficiently. - Use the restroom that is the closest to your current location.
A CCOUNTABLE	<ul style="list-style-type: none"> -Be on time and ready to learn. -Be honest. -Leave school or be in designated area by 3:30 Plan departure time and means in advance. 	<ul style="list-style-type: none"> -Make healthy food choices. -Keep food and drink in Commons area. - Know your account balance. 	<ul style="list-style-type: none"> -Travel only to permissible destination. -Keep hall pass visible. 	<ul style="list-style-type: none"> -Clear up unexcused absences within 24 hours. -Be on time. -Follow prearranged absence request procedures. 	<ul style="list-style-type: none"> -Know and follow rules and guidelines for event. -Dispose of litter appropriately. - Wear appropriate attire. 	<ul style="list-style-type: none"> -Obtain a pass.
R ESPECTFUL	<ul style="list-style-type: none"> -Follow cell phone policy. -Speak politely in low volume. -Listen when others are speaking. -Respond positively when spoken to. -Be polite and welcoming to guests and others. -Accept differences in one another. -Be respectful of others' property. -Follow dress code policy. 	<ul style="list-style-type: none"> -Accept and respect places in line. -Return and correctly stack lunch tray. -Throw trash away. -Use conversational voice. - Use cell phones in commons or outside areas only. 	<ul style="list-style-type: none"> -Be considerate of other classrooms. -Respect personal space. - Be modest with displays of affection. -Use cell phones only during passing times. 	<ul style="list-style-type: none"> -Wait your turn. -Be honest. -Speak politely. -Speak positively. 	<ul style="list-style-type: none"> -Be courteous. - Display positive sportsmanship. 	<ul style="list-style-type: none"> -Flush toilet.

