

**Manz PTA Executive Board Meeting Agenda
9/12/2024**

<i>Mission:</i>	<i>Partnering with the Manz school community to engage families and enhance the learning of all our students</i>		
<i>Group Norms:</i>	<i>Stick to the agenda</i>	<i>Ensure everyone's voice is heard</i>	<i>Leave with an action plan</i>

1. **Call to order:** Curtis 6:02

2. **Attendance:** Curtis, Etta, Sarah, Jenn, Angie, Katie, Riley, Shanna, Lindsay, Jess, Stacy, Dana, Jesse, Katie, Paul, Bayan

3. **Old Business:**

- a. **Welcome back day**-5 mins= we had good sales on shirts. Saved money on ice cream. How do we get more volunteers to run that table that day? Have it be a committee? Send out volunteer/donation forms again with cookie dough fundraiser stuff

4. **New Business:**

- a. **Approve budget**-10 mins=APPROVED exec team met over summer to prepare Remind people to talk with employers about matching donations.

Field trips-5 mins

- 1. 2nd grade-ECCT play AND bus budget \$350
- 2. 4th grade-ECCT play AND bus budget \$350

- b. **Fall Parent Teacher Conference Meal**-10 mins= have food for Friday when all staff are there. Some small treats on Thursday night

Meal Ideas-sandwiches/pinwheels ask families to donate drinks

Budget-\$200 for fall \$200 for spring \$400 for staff appreciation week. We have a giftcard for a grocery store we will use too

Book Fair-same days/times as conferences. Can we do 2 hour time slots rather than 4?

- c. **Apparel Order**- 5 mins=

- d. **Sign up for movie night, book fair, bingo, end of year carnival**-5 mins= get form out again and let people sign up for more than one event.

- e. **End of year carnival**-10mins= Anyone to take over and run? Joy again and another person? Committee?

- f. **Membership** 12 as of 9.12.24.-5 mins= we need 25 members

- g. ECASD leadership at **Oct. 9 meeting** to talk about ECASD Referendum-ALL WELCOME 6pm and we will stick in the library. Lindsay making half sheets to send home.

h. **Music-money donation**-10mins= we are open to it, but have more questions we will get answered before presenting it.

5. **Action Plan**-Grant from last year will help supply 200 snacks a month for students, remind teachers about field trip forms, and staff reimbursement

6. **Questions**-Find out more about the music donation

7. **Reminders-**

Apparel order due 9/20

Culvers (4-7)and playground night(5-7) 9/24

DQ night 10/1

Cookie Dough Fundraiser 10/1-10/14

Next meeting 10/9

Movie night 10/25

8. **Adjourn**- 7:19