



## **Application Form and Instructions for School Board Vacancy**

The Eau Claire School Board will use the following process to fill the seat vacated by Joshua Clements on December 2, 2024, in accordance with Board Governance Policy 10: Vacancy Fulfillment, which can be found [HERE](#). Note that to serve on the Eau Claire School Board, one's home address must be located within the Eau Claire Area School District.

Applicants must submit a completed application by 4:00pm on January 20, 2025, to the Eau Claire Area School District. Applications received after this deadline will not be considered.

Find the application form [HERE](#) or request a paper copy by contacting School Board Secretary Terri Grzyb at 715-852-3002. Applications must be submitted in one of the following ways.

- Mail to Superintendent's Office, 500 Main Street, Eau Claire, WI 54701
- Deliver to Superintendent's Office at 500 Main Street (use drop box next to Door 1)
- Email to Terri Grzyb at [tgrzyb@ecasd.us](mailto:tgrzyb@ecasd.us)

All completed applications will be provided to School Board members on January 21, 2025.

Applicants will be required to give a maximum three-minute statement at the January 27, 2025, School Board meeting, which begins at 7:00pm at the ECASD Administration Building (500 Main St., Eau Claire). School Board members may ask interview questions of the applicants. These interviews may not include questions about how the applicants might vote on matters before the Board. Following applicant statements and interviews, School Board members will select a candidate in accordance with the process outlined in Board Governance Policy 10: Vacancy Fulfillment.

The selected candidate will take the Oath of Office on or before February 7, 2025, and will begin official service on February 7, 2025.

The appointed Commissioner shall serve in that capacity until a successor is elected in the next School Board election held in April 2026.