

CVMCS Executive Board Minutes

May 17th, 2019

Meeting called to order: 12:26pm

Present: Jeremy Gragert, Shannon Paulus, Rebecca Brustad, Mark Lundin

Guests present: Elizabeth Harder, Shelly Peters, Todd Johnson (attended briefly in the middle of the meeting)

Orientation

Shelly and Elizabeth provided an orientation of Executive Board role, what is covered at the meetings, and said that Todd gives a Principal's Report at Exec meetings.

Minutes Orientation

Shelly shared best practices for taking Minutes. Exec Meeting Minutes are not public. Jeremy will edit the GB Minutes from the last Governance Board meeting to make them more brief.

Minutes will need to be uploaded to Team Drive as PDFs once they have approved. Final versions should be sent to Amy.

Parent Rep

There was agreement that we should hold a Parent Rep election.

Elizabeth will send out the election info so parents know they can run.

Elizabeth will handle orientation of the new member.

Retreat

- Mark has set up a Doodle Poll to schedule summer retreat date(s).
- Could show the film "Inside Montessori" as part of the retreat.
- We will need to go over the strategic plan, and review the mission and vision. Have people read the bylaws before attending the retreat.
- Need to discuss the committees, what committees we want, and have members choose committee preferences. President sets who is on the committees, but that slate does need to be voted on by the GB.
- Backup is to have it at the school, but we will look into the Local Store Gallery, the public library, etc.
- This is a contract renewal year. May want to bring school board members to the school and make sure they understand the school, and get a tour.
- We will discuss having more GB attendance at school events.
- Rebecca will draft an agenda for the retreat and send it around via email.

Principal's Report

Todd reported that there will be a WRCCS visit May 8, and they will use the school for training on June 12.

Parent Education

Todd purchased the film "Inside Montessori"

Liz is in contact with Parent Group about showing the film for Parent Ed next year. Tentative date was set for Thursday, October 3 from 6pm-8pm.

Liz will continue to work with PG to create this event.

Consultant

Discussion about the proposed consultant Katie Ibes. Todd will be having a phone call with her in the next two weeks to discuss proposal for PD this year and next year.

Grant

Interviews for grant were completed.

Four para professionals will go to training this year. Four will go next year.

ECASD Board members visit

We will plan to invite Board Members to visit school in early fall.

New members and orientations

Shelly will schedule new member orientations

Teacher Reps

GB reps E2 will be Maddy and Kirk when Maddy cannot make it. E1 rep will be Ms. Pam.

Adjourned 1:30pm

Minutes by Jeremy Gragert, Secretary