**GOVERNANCE BOARD MINUTES**

**CHIPPEWA VALLEY MONTESSORI CHARTER SCHOOL**

**400 Cameron Street, Eau Claire, WI 54703**

**Monday, December 3rd, 2018**

**Regular Meeting - 12:00 p.m.**

1. **Call to Order Regular Meeting  
   Called to order at 12:05pm.  
   Present:** Anna Rybicki, Elizabeth Harder, Jeremy Gragert, Kirk Jansen, Lisa Sylvester, Pam Hermondson, Shannon Paulus, Shelly Peters

Ex Officio: Dr. Torres, Todd Johnson.  **Absent:** Lydia Boerboom, Sarah Klenz, Rebecca Brustad, Mark Lundin

1. **Compliance with Open Meeting Law Notification (WI Stat. 19.84(2))**
2. **Roll Call - Verification of Quorum**
3. **No Public Participation**
4. **Consent Resolution Agenda**

[For the consent agenda, the Board has been furnished with background material on each item or has discussed it at a previous meeting. These will be acted upon with one vote without discussion. If a Board Member wants to discuss any item, it will be pulled out of the consent agenda and voted on separately.]

a. Minutes of Executive Committee Meeting - November 27th, 2018

b. Minutes of Governance Board Meeting - November 11th, 2018

Minutes stand approved

**6. Committee and Other Reports**

a. **Board Development Committee**

No meeting - this month will committee will be working to meet with enrollment

and diversity

b. **Communications Committee**  
 Met before Thanksgiving, the next newsletter is on the way. Committee is talking

about a sustainable model for communications - discussion about developing a

website as a platform for blog and parent group.

Next meeting is coming up this month.   
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c. **Enrollment and Diversity Committee**  
 ACE (Adverse Childhood Experiences) presentation was held for all staff last

Month. Meeting scheduled for December one week from this Thursday.

d. **Executive Committee**  
 See minutes

e. **Identity Committee**  
 No meeting in November. Dec 17th a meeting is set.

f. **LEAP Committee**

Focussed on making the policy. Just got back policy back from P&G and now they need to make adjustments.

g. **Parent Group**  
Last fundraising event was Mallternative. Lots of students had vendor booths this time. Mr.Kirk’s class had a booth for the tea project. There will be Parent Group table at the students as teachers night. The Parent Group Newsletter is coming up. Fundraiser meeting is coming up tomorrow with a phone in option.

h. **ECASD Board of Education**  
 Board approved developing Hmong studies curriculum. This is at the state level

right now, but eventually will be at district level. Getting ready for WASB in January.

i. **Principal’s Report**   
 State Report Card - School is at Exceeds Expectations.   
 Discussion about why there is a drop in the level over the past two years.

Dr. Torres suggested that we will need to report on what we have done specifically about reducing the gap. This is a new reporting requirement - each building reports budget and how it is affecting the kids and learning. The gaps we are looking at are lower income as this is the only group we have a big enough group of children.

Free and reduced numbers are up significantly this year. This year we are up to 34%.

Building Budget  
General Operating budget (supplies) has been pretty stable.   
Professional Development Fund has been reduced.  
Operating budget (salaries) has gone up

School Improvement (Program Review) has not been approved yet  
Discussion about Professional Development funds in the district.   
Todd requested $6000-7000 for the program review and $2000 requested for PLTW.   
Minnesota Executive Function screener will start this month. A letter home to parents has been sent and parents informed they can opt out right now.

7. **Board Education** Review of two Milwaukee Montessori Schools by Liz and Anna

**8. Items for Discussion/Action**

a. Budget Approval - wait to vote January.   
 Discussed GB looking at the budget before the budget is submitted to the

district? Budget has to be in to district by April.   
Todd will come up with a format and GB education piece on budget from Todd in April.

b. Grant Applications - Todd was informed about two grants. One is from WRCCS

and is due today. The other is from DWD and is due on Wednesday. Exec team is working on getting applications in.

c. Strategic Plan Review - will wait until January.

d. Committee purpose statements - review and discussion - put on hold until

January.

**8. Other Business**None

**9. Adjourn 1:30pm**

The next meeting of the Governance Board meeting is 12:00 p.m. on Monday, January 7th, 2019 in the IMC at CVMCS.

Submitted by Elizabeth Harder

Secretary