*Innovation Zone Program Structure: STEP 2*

Step 2 of the Innovation Zone (IZ) proposal process is to explain, in detail, each of the autonomous components of your Innovation Zone program. This document needs to provide the Learning Environments & Partnerships (LEAP) Committee an in depth understanding of each of the four components of the Innovation Zone framework – Who? Why? How? What? If the proposal is advanced to Step 3, this detailed description will be used by the LEAP Committee to help write your Performance Agreement.

Use the IZ Program Structure framing guide to assist with the development of the program detail.

* Date
* Proposer(s) Name(s) & Certification(s)
* Describe all the people/subgroups WHO will benefit from this Innovation Zone.
* Explanation WHY this program needed:
	+ Purpose(s) of the proposal concept
	+ Educational need and targeted student demographic
	+ Relevant research and/or experience
	+ Alignment with District Strategic Plan
* Explanation of HOW an organizational structure will deliver the program
	+ Explain how each of the autonomies will be utilized. N/A for those are not being modified from the conventional program:
		- Learning Outcomes
		- Performance Outcomes
		- Curriculum
		- Instruction
		- Innovation Zone Location
		- Innovation Zone Schedule
		- Innovation Zone Calendar
		- Staff Professional Development
		- Staff Supervision
		- Staff Evaluation
		- Program Effectiveness Review
		- Program Effectiveness Interpretation
		- Student Enrollment Procedures In/Out
		- Partnerships with Families, Community, Organizations,
		- Administrative Structure
		- High School Credit & Grading
		- Other
* Explanation of WHAT is needed to support and sustain the program:
	+ Names of staff and certification areas
	+ Technology
	+ Materials
	+ Equipment
	+ Budget
	+ Program Determination Timeframe
	+ District/Conventional Program Supports
	+ Other

*Framing Guide*

*INNOVATION ZONE PROGRAM STRUCTURE: STEP 2*

Step 2 of the Innovation Zone proposal process is to explain, in detail, your educational program. This interactive process will assist with the development of your Innovation Zone program. The chart will be used to differentiate how the various autonomies will be utilized in your Innovation Zone. Use N/A for autonomies that are not included in your proposal.

**Innovation Zone Proposers:**

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**LEAP Committee Review Member(s):**

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| **WHO are the students you envision serving? Why this demographic? Who, other than students, may benefit from this concept?**  |
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| **WHY are you interested in implementing this? What research and/or experience supports your program design? How is your proposal aligned with the district’s strategic plan?** |
|  |
| **HOW do you plan to accomplish your concept?**  |
| **Learning Outcomes** |
|  |
| **Performance Outcomes** |
|  |
| **Curriculum** |
|  |
| **Instruction** |
|  |
| **Location** |
|  |
| **Schedule** |
|  |
| **Calendar** |
|  |
| **Professional Development: Specify each focus area.** |
|  |
| **Supervision** |
|  |
| **Evaluation** |
|  |
| **Program Review** |
|  |
| **Program Assessment** |
|  |
| **Student Enrollment IN/OUT** |
|  |
| **Partnerships: List each separately** |
|  |
| **Administrative Structure** |
|  |
| **Grades (if applicable)** |
|  |
| **Credits (if applicable)** |
|  |
| **Other** |
|  |
| **WHAT do you need to accomplish your concept?** |
| **Staff/Certifications: List each separately – or specify whole school** |
|  |
| **Technology** |
|  |
| **Material** |
|  |
| **Equipment** |
|  |
| **District/Conventional Support** |
|  |
| **Budget** |
| **Timeframe/Initial Number of Years** |
|  |
| **Specify Yearly Developments** |
|  |
| **Other** |
|  |