

RESUME for Selection to the Eau Claire North High School Chapter of the National Honor Society

Your resume is used by the Faculty Council to determine selection to the National Honor Society. Any and all experiences that demonstrate character, leadership, and service should be included. Please include a section on your work experiences too. You must state how long and how often you participate in activities. If you only state you are a member of the Spanish club, with no further information, it will be interpreted as one time participation for only one hour. Please note that information provided will be verified if need be. Please submit two recommendation forms along with your resume for your selection papers to be considered complete and on time. Only complete and timely submissions will be considered by the Faculty Council.

Work Experience & School Activities: Providing this information, including the amount of time you dedicate to these items, gives the Faculty Council a more complete picture of your responsibilities.

Character Guidelines:

- a) takes criticism willingly and accepts recommendations graciously
- b) constantly exemplifies desirable qualities of personality (cheerfulness, friendliness, poise, and stability)
- c) cooperates by complying with school regulations concerning property, programs, office halls, etc.
- d) demonstrates highest standards of honesty and reliability
- e) shows courtesy, concern, and respect for others
- f) observes instruction and rules, punctuality, and faithfulness in obligations both inside and outside of the classroom

Leadership Guidelines:

- a) contributes ideas that improve the civic life of the school
- b) is able to delegate responsibilities
- c) exemplifies positive qualities
- d) inspires positive behavior in others
- e) demonstrates academic initiative
- f) successfully holds school offices or positions of responsibility, conducts business efficiently and effectively, and is reliable and dependable without prodding
- g) demonstrates leadership in the classroom, at work, and in school activities
- h) is thoroughly dependable in any responsibility he/she accepts

Service Guidelines:

List service activities in which you have participated. These can be service projects done with a group either in or out of school, or done as individual projects performing service. Generally speaking, service activities are those which are done for or on behalf of others (not including immediate family members) for which no compensation (monetary or other) has been given. For example: Community art endeavors, organization/club sponsored, or church groups. Please list the name of an adult supervisor who can verify your participation in each activity.

- a) volunteers dependable and well-organized assistance
- b) works well with others and is willing to take on difficult or inconspicuous responsibilities
- c) willingness to render cheerfully and enthusiastically
- d) willingness to represent his/her class or school in interclass and interscholastic competition
- e) willingness to do committee and staff work
- f) readiness to show courtesy by assisting visitors, teachers, and students

Recommendation Forms: Are provided to you by Ms. Richardson & Doña (Ms. Larson). We suggest you ask at least three individuals to complete the forms so you have at least one back up. **At least one of the forms MUST be completed by a North High School faculty member, coach, or advisor.**