

2022-2023
North High School



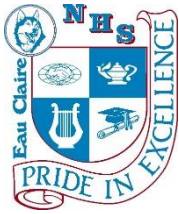
Student Handbook

MISSION STATEMENT

“The mission of the Eau Claire Area School District and North High School is to educate our children in partnership with the family and the community to live responsible, creative and fulfilling lives in a rapidly changing world.”

North High School Expectations

Expectations	Respectful	Responsible
All Settings	<ul style="list-style-type: none"> • Speak politely and use school appropriate language • Respond positively when spoken to • Maintain personal space • Be honest • Be courteous to others • Report concerning behaviors • Follow rules for electronic device use 	<ul style="list-style-type: none"> • Follow dress code • Stay in designated areas • Model positive behaviors • Dispose of litter and recycle • Be ready to participate • Arrive on time • Report to supervised activities after school
Commons/Lunch	<ul style="list-style-type: none"> • Wait your turn in line • Use conversational voices • Use good manners • Follow adult directions 	<ul style="list-style-type: none"> • Clean up after yourself and return trays • Pay for all food items selected • Eat during assigned lunch shift • Stay in commons area until dismissal • Know your lunch PIN
Hallway	<ul style="list-style-type: none"> • Be considerate of other classrooms • Be modest with displays of affection • Respect personal space 	<ul style="list-style-type: none"> • Keep moving and stay to the right • Use time wisely (bathroom and drinks) • Bring hall pass • Plan your route
Classroom	<ul style="list-style-type: none"> • Pay attention to staff and instructions • Listen when others are speaking • Consider other points of view • Use respectful language • Stay in classroom until dismissed 	<ul style="list-style-type: none"> • Have needed materials • Follow classroom rules including electronic device use • Complete assignments on time • Ask for help when needed • Report to and stay in assigned class or study hall
Bathroom/ Locker Room	<ul style="list-style-type: none"> • Clean up after yourself • Keep cell phones put away • Use locker room only for PE and athletic practice • Report any problems to staff 	<ul style="list-style-type: none"> • Use time efficiently • Wash hands • Obtain a bathroom pass • Use nearest bathroom
Parking Lot	<ul style="list-style-type: none"> • Take turns yielding with other drivers • Use available trash cans • Be considerate of neighborhood 	<ul style="list-style-type: none"> • Be mindful of pedestrians • Drive slowly • Display parking permit
Office Areas	<ul style="list-style-type: none"> • Check in and out with attendance staff • All visitors sign in • Sit quietly while waiting 	<ul style="list-style-type: none"> • Clear up unexcused absences within 24 hours • Have pre-excused absences approved in a timely manner



NORTH OFFICE HOURS

7:15 a.m. to 3:45 pm on school days
 (715) 852-6600. Press 9 for Hmong. Press 8 for Spanish
 (715) 852-6850 (Hmong Line)

When you call an auto-attendant will answer your call and offer you the following options:

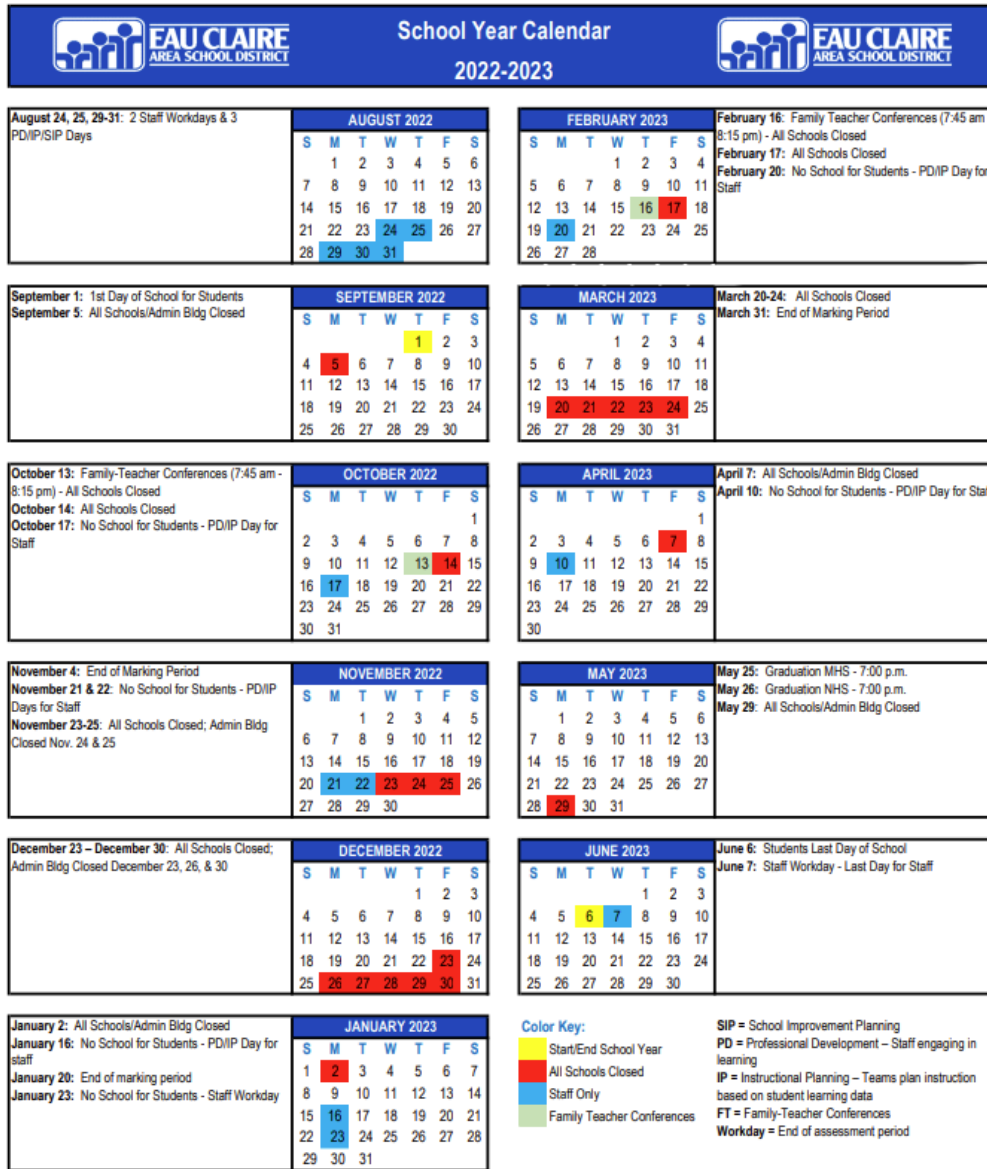
Press 0 for Receptionist
Press 1 for ATTENDANCE to report an absence or tardy
Press 2 to connect to the Principals Office
Press 3 to connect to School Counselors Office
Press 4 to connect to Athletics
Press 5 to connect to Partnership Coordinator
Press 6 to connect to Head Custodian
Press 7 to connect to Food Service
Press 8 for Spanish
Press 9 for Hmong

Front Office Administration

School Principal	Kurtis Madsen	715.852.6610	Associate Principal	Stephanie Sturgis	715.852.6611
Associate Principal/Athletic Director	Mike Pernsteiner	715.852.6608	Associate Principal	Ashley Hensley	715.852.6612
Police Liaison Officer	Adam Bembnister	715.852.6652	Financial Assistant	Mary McCabe	715.852.6740
Administration Assistant	Carly Sigears	715.852.6722	Attendance Assistant	Sarah Brune	715.852.6601
Athletics Assistant	Beth Thune	715.852.6678	Attendance Assistant	Vicky Gonzalez	715.852.6602

Student Services

School Counselor A-EN	Brian Woodie	715.852.6620	Student Services Secretary	Erika Anderson	715.852.6603
School Counselor Eo-Kh	Quinn Hrdlicka	715.852.6618	Registrar	Deanna Fuller	715.852.6614
School Counselor Ki-O	Alex Baierl	715.852.6619	Partnership Coordinator	Elisa Steinmetz	715.852.3014
School Counselor P-Sto	Kelly Haskamp	715.852.6616	Hmong Liaison	Blia Schwahn	715.852.6764
School Counselor Str-Z	Justine Hildebrandt	715.852.6617	School Nurse	Lauren Leasum	715.852.6631
School Psychologist		715.852.6682	Speech and Language	Jeremy Trautlein	715.852.6771

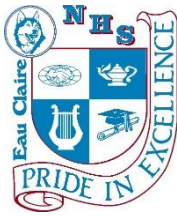


Approved by School Board 3/7/2022

Inclement weather: Please look for announcements about school closings or switches to virtual learning in several ways—through Skyward and Skylert messages, on the ECASD website, on the ECASD Facebook and Twitter

Daily Schedule

Time	Instructional Periods		Time	Instructional Periods
7:35-8:25	Period 1		11:40-12:10	Lunch A
8:30-9:20	Period 2		12:10-12:40	Lunch B
9:25- 9:50	Husky Time		12:40-1:10	Lunch C
9:55- 10:45	Period 3		1:15-2:05	Period 6
10:50-11:40	Period 4		2:10-3:00	Period 7
11:40-1:10	Period 5 & Lunches			



North High School's Commitment to Respect Others

The Eau Claire Area School District and North High School shall promote a safe, secure, and respectful learning environment for all students and staff in school buildings and on school grounds, on school busses and at school sponsored activities. Respect is the cornerstone of our relationships. At North High School, we are determined to respect the dignity and worth of everyone. Our diversity is strong and is a proud benefit of being a North Husky; and, through our conduct, we will show value and appreciation for each other.

Wisconsin state law defines *pupil harassment* as any behavior toward pupils, based whole or in part, on sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, or learning disability, which substantially interferes with a pupil's school performance or creates an intimidating, hostile, or offensive school environment (PI9.02(9) WI Admin. Code).

THE CHART BELOW PROVIDES EXAMPLES OF HARASSMENT:

<i>Harassment could be any of the following behaviors</i>	<i>directed toward an individual because of</i>	<i>that creates a hostile environment.</i>
<ul style="list-style-type: none"> • Name calling • Making threats • Spreading rumors • Telling hurtful jokes • Making fun of someone • Gestures • Physical intimidation • Hitting • Touching • Pranks or hazing • Vandalism or destruction of property • Unwanted pursuit of a relationship • Cyber bullying • Texting 	<ul style="list-style-type: none"> • Gender • Race • Religion • National origin • Ancestry/Creed • Pregnancy • Marital status • Parental status • Sexual orientation • Individual characteristics • Physical disability • Mental disability • Emotional disability • Learning disability 	<p>The behavior is so severe or pervasive that it interferes with an individual's performance or creates an intimidating, hostile, or offensive environment.</p>

Anyone may file a harassment report by submitting a "North High School Harassment Report" which can be found in student services or online. The report should include a specific statement of the behavior, including (if possible) time, date, and location. When completed, the form should be given to the principal. A copy of the report will be provided to the student/parent, reporting staff member and others upon request.

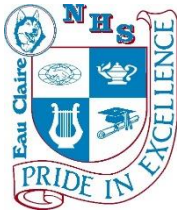
The principal or designee will investigate all complaints of harassment. The person who has been accused of the harassment will be notified and allowed to respond to the complaint.

Consequences for confirmed harassment will be based on the severity of the offense and will increase with repeated offenses. Consequences may range from a verbal warning to detention/suspension or suspension with recommendation for possible expulsion. Complaints of harassment may also be referred to the police.

Confirmed acts of harassment by a student will be recorded in that student's discipline file. The record will include a description of the complaint and follow-up disciplinary action.

A student who retaliates against anyone due to the reporting of bullying behavior may face disciplinary action including Suspension, expulsion and/or referral to law enforcement officials for possible legal action as appropriate

Off campus incidents of harassment may be subject to school discipline as determined by North Administration.



POLICIES & PROCEDURES

ABSENCES AND EXTRACURRICULAR PARTICIPATION

Students who are absent the full school day due to illness or other medical reasons will not be allowed to participate in extracurricular activities on the day of the absence without administrative approval.

ACCESS TO PUPIL RECORDS

Parents/guardians of minor students or students who are 18 years old may examine the student's school records. Students under 18 years old need written permission before reviewing their records. Contact counselors with requests.

ACCIDENTS

Every accident in the school building, on school grounds, at practice sessions, or at any athletic event or activity sponsored by the school must be reported immediately to the adult in charge. Appropriate first aid treatment should be given and an ECASD Accident Report must be filed in the front office within 24 hours.

ADULT CONTRACTS

Students over the age of 18 may assume the legal responsibility for their attendance by completing an Adult Contract. Students may meet with an administrator to discuss the contract and complete the necessary paperwork.

ALCOHOL and DRUGS

No one may be under the influence or in the possession of alcohol, tobacco or nonprescription drugs or drug paraphernalia while at school or attending a school related activity. Using or selling alcohol or other drugs at school or at school related activity is prohibited. The sale of alcohol or other drugs at school or at a school related activity is considered an expellable offense.

The possession or use of electronic cigarettes and other nicotine delivery systems is prohibited. The term "electronic cigarette" means any oral device that provides a vapor of liquid nicotine, and/or other substance, and the use or inhalation of which simulates smoking, including: e-cigarettes, e-cigars, e-pipes, e-hookahs, vaping devices or devices under any other product name or descriptor. No vaping is permitted on any school owned, rented, or controlled premises.

In addition, matches, lighters, and devices used to consume any tobacco product may not be carried by students or kept in lockers.

The Eau Claire Area School Board has given authorization to the Superintendent of Schools to implement random searches for illegal drugs using drug-sniffing dogs or other methods. At any time, before, during, or after school hours, drug-sniffing dogs will be searching lockers, vehicle parking lot, and any areas, directly supervised, rented, or leased by the school district. These legal random searches are to ensure the safety of the students and staff.

Students in violation of any alcohol or drug policies will have a parent/guardian called regardless of the student's age. A student may be referred to the Eau Claire Police Department for any illegal alcohol or drug activity.

ATTENDANCE PROCEDURES

To benefit fully from their individualized instructional program, all students are expected to attend school regularly and to be on time for all classes. Further, the ECASD attendance policies are designed to develop students' punctuality, self-discipline, and responsibility.

Parents/guardians must contact the attendance office between 7:00 a.m. and 3:30 p.m. on the day their child will be absent. A call should be made if the student is missing one hour or more of the day. Directions are provided in Hmong and Spanish when the number is called.

Attendance phone number 715-852-6600 option #1

This number is accessible 24 hrs. a day- please leave a message if after 3:30pm

The following are acceptable excuses for absence as noted in state and district policy:

1. Evidence that the student is not in proper physical or mental condition to attend school or an educational program. The district may request a written statement from the physician or licensed practitioner as proof of the physical or mental condition of the student. Such excuse shall be made in writing, shall state the period of time for which it is valid, and shall not exceed 30 days. This will be required to excuse any absence that remains unexcused over 14 days.
2. An illness in the immediate family, which requires the absence of the student.
3. Medical, dental, chiropractic, optometric or other valid professional appointments. Parents/guardians are requested to make their appointments during non-school hours.
4. A death in the immediate family or funeral for close relatives.
5. Religious holidays.
6. A parent/guardian is required to notify a school attendance officer 48 hours prior to leaving on family trips that can only be taken during the school term. Student vacations or trips without parent/guardian accompaniment are not excused absences.
7. A court appearance or other legal procedure, which requires the attendance of the student.
8. A quarantine.
9. Attendance at special events of educational value as approved by the school attendance officer.
10. Approved school activities during class time.

If excused absences exceed 10 days in a school year, the school may notify parents/guardians that further absences will require a doctor's excuse, or they may be marked unexcused.

An absence that is not excused will be marked unexcused and must be excused within two weeks of the absence, or it will remain unexcused on the permanent record. Administration reserves the right to make all final attendance decisions.

Students who come late or leave for any reason must sign in or sign out at the attendance office.

If leaving school because of an onset of illness, the parent/guardian must be contacted by the attendance office. Failure to sign in or out or failure to call parents/guardians from the office when sick will result in an unexcused absence.

For unexcused absences, an automated phone call will be made to the student's home the day of an unexcused absence. Families will have up to 14 days to excuse the absence by notifying the attendance office.

BREAKFAST AND LUNCH

North High is a closed campus. The North High School commons serves traditional and à la carte selections during each breakfast and lunch period. Student breakfasts and lunches must be eaten in the commons or in designated eating areas inside the building. Students may not consume food or beverages in any other area of the building.

North uses a computerized lunch ticket program. Each student has an account and pin number. Payments can be made to North High School and put in an envelope with the student's first and last name and grade and given to the kitchen assistants. Payments can also be made through **MY SCHOOLBUCKS.COM**. Debit or credit cards may be used to designate funds to student accounts. Application for Free and Reduced Meals can be obtained from the North Office or at the Board of Education Food Service Office 715-852-3020. Menu and additional information may be found at the Food and Nutrition website linked from the Eau Claire Area School District website.

BUS POLICIES

Student Transportation 715-839-5116 <http://www.student-transit.com>

School buses are an extension of the school. The bus driver, like the teacher in a school classroom, has the responsibility for the safety and welfare of the students. Because students' behavior on the school bus directly affects their safety and the safety of others, the following regulations apply when students are riding the school bus, including school field trips.

1. Students shall follow the instructions and directions of the bus driver.
2. Students should arrive at the bus stop on time, waiting in a safe place off the road.
3. Students will wait until the bus comes to a complete stop before attempting to board.
4. During boarding or exiting from the bus, students will not run.
5. Once seated students will remain seated while the bus is in motion and will not obstruct the aisles with legs, feet or other objects.
6. Students will be courteous to the driver and fellow passengers. Students who have not already been assigned to a seat by the driver will be allowed to sit in any available seat on the bus.
7. Bullying, teasing, threatening or harassing are hurtful and will not be tolerated.
8. To avoid choking, eating or drinking on the bus is not permitted.
9. Loud talking, laughing, yelling, singing, whistling, throwing of objects, standing or changing seats are prohibited. Serious safety hazards can result from noise and behavior that distracts the driver.
10. No part of the body (hands, arms, legs or head) will be put out the window.
11. Nothing will be thrown from the bus.
12. Students will keep the bus clean and be respectful of bus company property. Students and/or parents of students who damage or deface the bus or bus equipment will be responsible for payment of any repairs/damage.
13. Possession of cigarettes, chewing tobacco, alcohol or illegal drugs while on the bus will not be tolerated.

14. Possession of flame or spark producing devices, including matches, lighters, etc. is prohibited.
15. Aggressive and/or physical conduct such as hitting, punching, fighting and inappropriate touch is unacceptable behaviors and will not be tolerated.
16. Possession of weapons such as knives, chains, guns, or any other dangerous item(s) including laser pointers that can inflict injury are prohibited.

Violation of any of the above listed regulations will result in disciplinary action. Students who do not follow these guidelines can be suspended from riding the school bus.

If actions result in the student or students needing to be removed from the school bus immediately, the Eau Claire Police Department will be called to assist in removing the student(s) from the bus. The student will be released to his/her parent or legal guardian by the Eau Claire Police Department.

Students are assigned to a specific bus to and from school. Parents must request in writing any exception from this rule. Students will not be allowed on or off the bus at a place other than their regular stop unless the bus driver is presented with a written parent request.

Parents and students are encouraged to contact Student Transit 715-839-5116 regarding any problems with school bus transportation. Students are encouraged to discuss issues with their bus driver (during appropriate times), counselor, or parent. To ensure safe transportation for all involved, it is imperative that the students, parents, bus driver and the bus company work cooperatively together to solve any problems that may arise.

Riding the bus is a privilege and not a right. If a student's bus privileges are revoked due to violation of this policy, it remains the responsibility of the parent/guardian to transport the student to and from school.

CLOSED CAMPUS

North High School is a closed campus. Students are required to remain inside the building at all times, except when supervised by a North High School staff member or if approved for administrative release. Students who leave the building should sign out through the attendance office.

CLOSING SCHOOL

Announcements regarding school closings will be made on the radio stations, local television, Skyward, and school district website.

CHANGE OF ADDRESS

Any student moving from their current residence to another must notify the North High School Registrar immediately at 715-852-6614. If the new residence is in the ECASD but outside of the North High School attendance area, parents may request consideration for the student to remain at NHS by filing an "Alternate School Request" form available from <http://www.ecasd.us> or student services.

CHEATING/PLAGIARISM

The consequences for incidents of cheating/plagiarism may include one or more of the following:

- Parent/guardian contact.
- A parent/guardian/student conference with an administrator, the counselor, and the teacher(s).
- Earning a zero for the assignment, quiz, test, paper, or project.
- A discipline referral forwarded to administration and the counselor for inclusion in the student's discipline file.
- A report to the student's academic advisor (e.g. National Honor Society), activities advisor, and/or coach.
- Removal from class earning no credit.

Individual departments may have additional descriptions and policies regarding cheating or plagiarism. A parent or student may appeal the consequences of an incident of cheating to the building principal.

CODE OF CONDUCT AND DISCIPLINE

Students who engage in willful, persistent, and disruptive behavior that interferes with the educational process or who engages in hostile behavior on campus or at an off-campus school sponsored/sanctioned activity will be subject to school discipline.

Administration reserves the right to treat each disciplinary case on its specific merits; disciplinary action may include a written referral placed in the discipline file.

It is neither possible nor necessary to specify every type of improper or inappropriate behavior or circumstance that could justify the removal of a student from class under a Code of Classroom Conduct. A student may be removed from class for any of the following reasons:

1. Acts of violence toward students, staff, or other individuals
 - a. Physical or verbal threats or confrontations
 - b. Fighting
 - c. Intimidation or harassment (physical/psychological)
 - d. Possession or use of a weapon or other item that might cause bodily harm
 - e. Vandalism or theft of personal or school property
2. Acts of inciting
 - a. Taunting, baiting, or encouraging inappropriate behavior
 - b. Disruption and intimidation caused by gang or group symbols or gestures or posturing
 - c. Creating a hostile environment with language, behavior, or appearance
3. Alcohol, tobacco, & other drug issues
 - a. Being under the influence of illegal substances
 - b. Possession of illegal or implied to be illegal substances
 - c. Distribution of illegal or controlled substances
4. Other behaviors that seriously disrupt the learning environment
 - a. Repeated disruptions or violations of classroom rules
 - b. Insubordination
 - c. Dressing or grooming in a manner that presents a danger to health or safety or creates classroom disorder.

The Code of Classroom Conduct is specifically designed to address disruptive behavior in the classroom. However, the behaviors identified above may also occur in school hallways, the cafeteria, on school grounds or at school functions. These dangerous, disruptive or unruly behaviors cannot be tolerated in those locations either. Appropriate building discipline will be applied.

Students who are removed from class by their teachers must immediately go, or be taken, to the main office of the school. When the student arrives at the office, the principal or designee will give the student the opportunity to briefly explain the situation. If the principal or designee is not available when a student arrives in the office, the student should be taken to the short-term removal area.

Within twenty-four (24) hours or one school business day of the student's removal from class, whichever is longer, the teacher shall submit to the principal or designee a concise and specific written explanation of the basis for the student's removal. The teacher will also be responsible for the communication, preferably in person or by telephone, with the minor student's parents or guardian. In all contacts with parents or guardians, interpreters should be utilized if the family member's primary language is not English. Contact should be attempted on the day of the incident.

For the duration of the removal, the student shall stay in the short-term removal area or in another area specified by the principal or designee. Generally, the student will be expected to be positively productive during removal from class by completing academic assignments, reading, or completing an assignment related to the misconduct (e.g., writing an account of the incident, developing a mediation essay, preparing an apology).

Students who receive an out-of-school suspension by an administrator's ruling are not permitted to participate in or to attend any school-sponsored activities either at school or away from the school, or to be on school property, during the period of suspension. The student may be prohibited from attending future dances, athletic events, etc. as a participant or observer beyond the suspension window.

Where a notice of expulsion has not been sent, the suspension may not be more than five (5) school days.

Where a notice of expulsion has been sent under 120.13 (1), the suspension may not be more than fifteen (15) consecutive school days.

The suspended student or his/her parent/guardian may, within five school days following the commencement of the suspension, request a conference with a school district administrator or designee who shall be someone other than a principal, administrator, or teacher in the suspended student's school.

If the administrator or designee finds that the suspension was "unfair or unjust" or that was "inappropriate, given the nature of the alleged offense," or "that the student suffered undue consequences as a result of the suspension", then "reference to the suspension" must be expunged from the student's school records within fifteen (15) days of the conference between the administrator or designee's conference with the pupil or his/her parent or guardian. The suspended student must be allowed the opportunity to take quarterly, semester, or grading period exams missed during the suspension period.

COMPUTER USE

Students should approach their use of technology resources with the understanding that all of the school rules and expectations that apply to in-person interactions and to the student's general conduct while at school or while under the supervision of a school authority also apply to their use of District and personal technology, their online conduct, and their electronic communications. This document and various other District policies, rules and regulations include additional requirements and expectations that are directly related to the use of technology resources and electronic devices.

Policies, rules, and regulations cannot directly address every situation that a student may encounter. Therefore, an additional aspect of "acceptable use" is that the District expects each student who uses District and personal technology resources to take an appropriate degree of personal responsibility for exercising sound judgment when using technology.

The District's technology resources, including the District's technology-related equipment, software, networks, network account, and Internet access, are open to limited and regulated use by students as a privilege. Each student who uses the District's technology resources is required to follow the District's established expectations for acceptable use and District core values.

In general, "acceptable use" means that a student is required to use technology resources in a manner that:

1. has a legitimate educational or other school-authorized purpose;
2. is legal;
3. is ethical (including, for example, avoiding plagiarism);
4. avoids harm to any person (including, for example, making threats, harassing or bullying someone, violating someone's privacy, accessing another person's accounts, records or files, etc.);
5. avoids harm to property (including, for example, damaging hardware, software, equipment, another person's work or electronic files, etc.);
6. avoids accessing or transmitting harmful or inappropriate material;
7. is respectful of others; and,
8. is consistent with all applicable school notices, rules, and regulations, as well as any additional directives or instruction that may be provided by District staff.

If a student wishes to use technology (including engaging in electronic communications) in a manner that is secured, private, and not accessible to the District, the student should not use the District's technology resources.

If a student uses District technology resources in a manner that violates the District's expectations for acceptable use, or any other established policy, regulation, rule, or directive, the student is subject to possible discipline. Examples of possible consequences for improper use of technology include the following:

1. Suspension, restriction, or revocation of the privilege of use of District technology resources;
2. The imposition of academic consequences for academic-related violations;
3. Suspension and/or expulsion from school; and/or
4. Referral to law enforcement.

School computers are the property of the Eau Claire School District. All files stored on school computers should NOT be considered private as they may be viewed by authorized school personnel at any time. Attempts to circumvent security and/or damage school computers will be viewed as trespassing and vandalism. Appropriate legal action by the school district will be taken and consequences will be administered. Students are to adhere to the Student Acceptable Use of Technology Policy and guidelines detailed by the Eau Claire School Board.

If a student has a question concerning any policy, notice, rule, regulation or directive that relates to technology resources, or if a student encounters a situation in which they are uncertain about any expectation for acceptable use or about how to proceed, the student should contact a teacher or an administrator to obtain appropriate guidance.

DANCE REGULATIONS

Dance expectations listed below are to maintain the safety and dignity of all in attendance. Any violation of an expectation will result in immediate removal from the dance, possible police referral, parental contact, and/or being banned from future North High School activities.

Students with poor attendance, discipline referrals, and/or failing grades may lose the opportunity to attend and/or bring a guest. Students with 5 or more whole day unexcused absences in a semester may not attend a dance during that semester. A "whole day" unexcused absence is 3 or more unexcused periods in a day. A student with an out of school suspension may not attend a dance during that semester.

Students who are not allowed into the dance after they have purchased tickets will get a full refund.

Expectations include:

- All school rules must be followed.
- Students must sign the North High Dance Form agreeing to abide to all expectations and return it while purchasing a ticket.
- Dance tickets must be purchased by the Friday before the dance. Exceptions must be approved by North Administration.
- North students must present their North ID or driver's license and dance ticket for admittance.
- Anyone who leaves the building during the dance cannot return to the dance.
- Any North student who wishes to bring (1) guest to a school dance must complete a North Dance Guest Permission Form and return it to the North Main Office for approval one week prior to the dance. Failure to do so will prohibit the guest from attending. Once the form is approved by North administration, the North student will pick it up in the front office and present it in order to purchase a ticket for the guest.
- If you are considering a guest, please note:
 - Middle school students and adults who have been out of high school more than one year may not attend.
 - The guest must be accompanied by the North student who sought approval as they enter the dance.
 - The guest must bring a school ID or driver's license and a dance ticket for admittance.
 - If the North student or the guest leave or are asked to leave the dance for any reason, both must leave and may not return.
- Students must exhibit appropriate language, dignity and respectful behavior towards others.
- Students must refrain from engaging in excessive public displays of affection as determined by a supervising adult.
- Students must abstain in the use/sale of alcohol, tobacco, non-prescribed drugs or controlled substances prior to and while in attendance.
- Dances will end by 11:00 p.m. and students must exit the building and leave school grounds by 11:15 p.m.

DIRECTORY INFORMATION

State law allows for the release of "directory data" to parties outside the school unless parents/guardians or adult students request exception to its release. In the absence of written notification to the building principal by September 16, 2020 the following directory data will be released to authorized parties: pupil's name, date and place of birth, telephone number, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, videotapes, degrees and awards received, and the name of the school most recently attended. Unless a written exception is received, student directories including the student's name, telephone number and email address will be printed for use by PTA/PTO's and parent networking programs.

DRESS and GROOMING GUIDELINES

Responsibility for the personal appearance of students enrolled in the Eau Claire Area School District shall normally rest with the students and their parents/guardians.

The following student dress code guidelines will be enforced:

- Due to the current COVID-19 health emergency, all students shall be required to wear a mask or face covering while attending school or at a school function in any District building, facility, or other District-controlled area, and when riding in District-provided transportation. All masks and face coverings must cover the nose and mouth of the student. Masks and face coverings must be worn by students regardless of the ability to maintain six feet of distancing. "Face covering" means a piece of cloth (e.g., cotton, linen, etc.) or other similar material that is worn to cover the nose and mouth completely. Examples of acceptable face coverings include a cloth face mask, a disposable or paper mask, or a religious face covering. Face covering does NOT include face shields, neck gaiters, bandanas, mesh masks, masks with holes or openings, or masks with vents. The ECASD will provide face coverings to students. However, students may bring their own face coverings to school, provided they satisfy school requirements. The ECASD reserves the right to require students to wear a District-provided face covering if the District determines that a student's face covering does not satisfy the above-definition.
- Students shall wear masks and face coverings at all times except for the following limited exceptions:
 - Students may remove masks and face coverings when eating or drinking;
 - Students may remove masks and face coverings when engaged in physical educational activities, as determined by the physical education instructor;
 - Students may be exempted from wearing masks and face coverings by the school principal due to a documented medical condition of the student;
 - Students may be exempted from wearing masks and face coverings due to special behavioral or individualized needs as determined by the Director of Special Education.
 - Other exceptions may be made on a case-by-case basis by the Superintendent for good cause.

- Clothing that defames, insults, threatens, harasses, or injures any racial/cultural groups or disrupts the learning of others is prohibited.
- No student shall be permitted to wear any clothing or jewelry that contains pictures and/or writing referring to alcoholic beverages, tobacco products, sexual references, profanity, promotion of gambling, illegal drugs and/or gangs.
- Special requirements may be necessary in certain areas such as physical education, art, band, science labs, kitchens, and technology education work areas, i.e., safety glasses, aprons, hair nets, etc.

Students who violate the rules for school attire shall be asked to change or further disciplinary action will be taken, which may include suspension. This code is not intended to limit the right of the building and/or district administration to establish rules or restrictions regarding other paraphernalia or dress that disrupts or threatens to disrupt the learning environment of any school. If there is a disagreement between students and/or parents/guardians and the staff regarding the appropriateness of clothing or other paraphernalia, the principal will use his/her discretion to make the final decision.

DUE PROCESS

The following due process steps are the procedures for a student and his/her parent to follow in appealing decisions relating to action taken by school personnel. Students and parents will be expected to follow the due process steps in the event legal action should be initiated at some later date. Procedures to be followed with suspected or identified students with disabilities shall be consistent with those mandated by law and are specified on the parent placement permission form.

1. After learning, or being notified, of an action taken by the school, parents or an adult student may formally appeal the decision in writing to the administrator involved. This appeal must be received within fourteen (14) days from the first day the parents or student become aware or were notified of such action.
2. The administrator involved, within three (3) days of receipt of such written appeal, shall formalize the action in writing and send a letter by registered mail to the parents outlining the specific details relating to:
 - a. violation or infraction
 - b. date of violation or infraction
 - c. period of suspension or other action taken by the school
 - d. any other pertinent information
3. After an appeal has been received and the school's formal reply mailed to the parents, a date for a meeting will be established by the principal, such date no later than seven (7) days after the receipt of the written appeal of the student and parents. Present at the meeting, in addition to the principal and/or the superintendent of schools, or designee, shall be school personnel involved, student, and parents.
 - a. The student will be provided an opportunity to present evidence at the meeting.
 - b. A record of the meeting, including the decision, will be put in writing, and a copy will be mailed to the student and parents.
4. If the student and parents are not satisfied with the conclusion, a second meeting may be requested before the board of education. The principal must receive, in writing, a request for such a second meeting before the board of education within fourteen (14) days of the mailing of the outcome of the original meeting. The student and parents may have counsel and witness at "step 3" and "step 4" of this procedure.

EXPULSION FROM SCHOOL

The following is taken from Wisconsin Statutes 120.13 (1) (6). The Board may expel a student from school whenever it finds the student guilty of repeated refusal or neglect to obey the rules, or finds that a student knowingly conveyed or caused to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives, or finds that the student engaged in conduct while at school or while under the supervision of a school authority which endangered the property, health, or safety of others at school or finds that a student, while not at school or while not under the supervision of a school authority, engaged in conduct which endangered the property, health, or safety of others at school or under the supervision of a school authority, or endangered the property, health or safety of any employee or school board member of the school district in which the student is enrolled and is satisfied that the interest of the school demands the student's expulsion.

FIELD TRIPS

Field trips are an extension of the classroom, and students are representatives of North High School. The students will follow all bus riding rules as well as North High School rules. All discipline will be handled as if the situation happened in the school building. Signed parent permission slips must be returned to the teacher prior to a student being allowed to participate in the field trip.

FINAL EXAMINATIONS

A written examination or some other appropriate type of evaluation will be given to each student at the end of each quarter. Such examinations shall be a minimum of one period in duration. There will be a required final examination at the end of each course, whether it be a full-year course, semester course, or a course of shorter term. Final examination marks shall count as not more than twenty percent (20%) of the final course grade. The instructor shall gain prior approval from the principal if any of the above examinations are to deviate from a written type. The district shall also provide for the reasonable accommodation of a student's sincerely held religious beliefs with regard to academic requirements including examinations in accordance with Board Policy and for procedures for accommodating a student's religious beliefs. Students needing to take finals early will need prior approval from their counselor and administration.

FUNDRAISING

All fundraising activities must have administrative approval.

GRADUATION REQUIREMENTS

Every student must earn a total of **23.5 credits** to earn a diploma in the Eau Claire Area School District. Students must have the required courses at each grade level, along with the minimum course load each year. See Student Services for listing. Participation in any awards ceremony, including commencement is a privilege. Students who violate school rules may lose their right to participate in such activities. Students must fulfill all obligations to North (return books, fines, etc.) prior to receiving graduation ceremony tickets.

Every student must earn 23.5 credits to qualify for a North High School Diploma. 15 credits are in required courses. 8.5 credits are electives. A semester class is worth .5 credits. A year-long class is worth 1.0 credits.

Students must take the following number of credits to earn their diploma.

4 credits	English
3 credits	Social Studies (<i>US History, World Studies, Civics, Economics, Psychology/Sociology</i>)
3 credits	Science
3 credits	Math
1.5 credits	Physical Education
.5 credit	Health (typically taken during freshman year)
8.5 credits	Electives

Freshman and Sophomores must register for 6-7 classes each semester.

Juniors and Seniors must register for 5-7 classes each semester.

HALL PASSES

Students cannot be in the halls when classes are in session without a hall pass issued by a North staff member.

HOMEWORK REQUEST

Students and parents should access Skyward Family Access or contact teachers through email when needing assignment information due to absences from school. Please allow 24 hours from time of request before returning to pick up collected assignments.

INSURANCE

At the beginning of the school year all students are given information explaining insurance options to parents. These options include both accident insurance and dental accident insurance. If parents decide to purchase either or both of these coverages, all transactions are between parents/guardians and the insurance companies; the school is not involved in any way. Parents and students should also note that neither North High School nor the ECASD carry insurance that would cover the damage, theft or loss of personal property, of school property checked out by students, or of merchandise ordered by any school club or organization for resale.

LOCKERS

- Each student will be issued a locker and school lock for the storage of books and equipment.
- Students may not use any personal locks.
- Students will be charged for lost or damaged locks.
- Lockers should be kept in order and always locked.
- Students are encouraged to have personal identification on items.
- Students are responsible for their own property as well as the textbooks and any other materials/equipment issued by the school.
- All lockers remain the property of the school district and are subject to periodic checks to ensure the locker is being used in a manner consistent with school policy.
- Individual lockers may be opened and inspected when there is reasonable cause. Items that are contrary to law or school regulations will be seized.
- All lockers will be emptied and cleaned at the end of the school term, and fines will be assessed for any damages.
- Problems with lockers should be reported to the main office.

LOST AND FOUND

The Main Office Receptionist is in charge of "lost and found." All articles found in and around the building should be brought to the receptionist and losses should be promptly reported. All items will be thrown away or donated on the first of every month.

MAKE-UP POLICY

It is the student's responsibility upon returning to school from any absence to check with the teachers involved for assignments and other work missed. The assigning of make-up work should not be construed as being a punishment for being absent, but rather a vehicle to assist students in covering the material that was missed. Teachers will provide missing work and allow two days for each day of an excused absence to complete any work missed. Other mutually agreeable arrangements may be made between the teacher and the student. When a student has been informed in advance of an impending assignment or test and then has been absent from school, the student will be expected to be prepared to turn in the assignment or take the test on the day they return to school. Credit for work completed may be reduced or not counted due to an unexcused absence or for being late.

MEDIA CENTER

The primary function of the North IMC is to support the curriculum of North High School and the Eau Claire Area School District. We strive to help students discover a lifelong passion for reading, learning, and exploring new technologies. The Media Center is available for scheduled classes, quiet individual study, research, and recreational reading. During the school day, classes have first priority in use of all resources. Our resources include approximately 25,000 books, audio books, and magazines, and many online databases which are available on the media center website. A coin operated copy machine is available for student use near the entrance.

Policies:

- Fiction, nonfiction, biography and audio books and back issues of magazines may be checked out for two weeks and may be renewed as needed. Reference books may be checked out for overnight only. Current issues of magazines are for media center use only.
- Audio CD's, videos (DVD&VHS), and computer software are reserved for teachers' classroom use.
- The media center has many general use computers and a networked printer for homework and academic research. A signed Internet Use Agreement must be on file before access is granted. Kiosk computers are dedicated for searching the IMC collection.
- The materials and equipment in the IMC are acquired and maintained for the education of the learning community; therefore, abuse of equipment and materials violates the civil rights and academic freedom of everyone in the North High community, current and future.
- Fines of .10 per day are charged on overdue materials; reference books carry a fine of .25 per day. In order to attain a parking permit, senior privileges, or an Honor Card, students must resolve all school fines and overdue materials. Also, final clearance through the IMC is required on the senior checklist for graduation.
- No food or beverages other than water are allowed in the media center at any time.

MEDICATIONS

All medications should be administered at home, rather than at school, whenever possible. When medications are needed during the school day, the ECASD policy and guidelines must be followed. These guidelines are in place for the protection of all students. For ANY medication (prescription or over the counter) to be allowed in school, written authorization by a physician/licensed prescriber and parent/guardian must be on file with the school nurse. Medication Management Forms can be downloaded from the district website <http://www.ecasd.us/District/Departments/School-Nurses>. This form is valid only for the current school year. It is the responsibility of the student to comply with the school policies/rules relating to student alcohol/drug use.

NON-DISCRIMINATION STATEMENT

Eau Claire Area School District Nondiscrimination Policy

If any person believes that the Eau Claire Area School District or any part of the school organization has failed to follow the law and rules of §118.13, Wis. Stats., the Americans with Disabilities Act, Title IX, Title VI, or Section 504 or in some way discriminates against students on the basis of sex, race, color, religion, creed, age, national origin, ancestry, pregnancy, marital or parental status, sexual orientation, or disability, he/she can bring or send a complaint to Kay Marks, Executive Director of Human Resources, 500 Main Street, Eau Claire, WI 54701. Ms. Marks can be contacted at 715-852-3051.

Complaints relating to the identification, evaluation, placement, or provision of a free appropriate education of a child with a disability shall be resolved by procedures authorized in state and federal law. Also, complaints under federal law commonly referred to as EDGAR complaints (i.e., that the state or a subgrantee is violating a federal statute or regulation that applies to a program) shall be referred directly to the State Superintendent of Schools.

Other complaints will follow the steps identified below:

Step 1 A written statement of the complaint shall be prepared by the complainant and signed. This complaint shall be presented to the building administrator (principal). The building administrator shall forward a copy of the complaint to the appropriate administrator. For complaints related to school personnel, Kay Marks, Executive Director of Human Resources, should be contacted. For complaints related to the identification/placement/other issues of a special education student, Mandy VanVleet, Director of Special Education/Student Services, should be contacted. The building administrator shall also send a written acknowledgment of receipt of the complaint to the complainant within 15 working days.

Step 2 The appropriate administrator as identified in Step 1, along with the building administrator and other staff where appropriate, shall be responsible for the investigation of all formal complaints. Following the completion of the investigation, a written report shall be prepared. Unless the parties agree to an extension of time, the findings from the investigation shall be delivered, in writing, to the complainant within 45 days of the receipt of the complaint.

Step 3 If a complainant wishes to appeal a determination by the Executive Director of Human Resources or the Director of Special Education/Student Services, he/she may appeal, in writing, to the Board of Education within 30 days of receipt of the written findings. Within 15 days, the Board shall send a written acknowledgment of receipt of the appeal to the complainant. The Board shall consider all appeals and render a written decision within 45 days of receipt of the appeal.

Step 4 If a complainant wishes to appeal a negative determination by the Board, he/she has the right to appeal the decision to the State Superintendent within 30 days of the Board's decision. In addition, the complainant may appeal directly to the State Superintendent if the Board has not provided written acknowledgment within 15 days of receipt of the complaint or made a determination within 45 days of receipt of the written complaint. Appeals should be addressed to: State Superintendent, Wisconsin Department of Public Instruction, 125 South Webster Street, P. O. Box 7841, Madison, WI 53707.

Step 5 Discrimination complaints on some of the above bases may also be filed with the federal government at the Office for Civil Rights, U.S. Department of Education, 111 North Canal Street, Room 1053, Chicago, Illinois 60606.

PARKING LOT/PARKING PERMITS & PRIVILEGES

Use of the parking lot is a privilege. Repeated noncompliance with school rules may result in a student's loss of parking lot privileges.

1. If you plan to park during the school year, a parking application must be filled out and returned to the main office during the first week of school or within the first week of a new semester.
2. There is a cost for a parking permit.
3. Students with permits must park in the student section of parking lot located north and west of door #2.
4. Cars illegally parked or without permits visible will be ticketed and may be towed at owner's expense.
5. The speed limit on campus is 10 m.p.h.
6. A complete stop must be made at all stop signs.
7. Students may not loiter in the parking lot or in vehicles before school, during school, after school, evenings or weekends.

The Eau Claire Area School District and North High School assume no liability for damaged/vandalized vehicles.

PERSONAL TECHNOLOGY DEVICES

Students at the high school level shall be permitted to bring personal technological devices to school. However, access to those devices are limited to those times noted below:

- Before and after school in areas designated by the school
- During passing time and at lunch time on campus in areas designated by the school
- In the classroom during approved learning activities as directed by the classroom teacher or designee.

Students are not allowed to use personal technology devices in school restrooms or locker room facilities. This includes no use of social media, texting, etc. Students who request to use the restroom during class will be required to check-in their cell phone with staff.

If a student is violating this procedure, a school rule, a district policy, or a law, the student's device may be confiscated and returned at an appropriate time. If the District suspects a possible law violation, the District may turn the item over to law enforcement to the extent permitted by law.

- Device turned in to classroom staff and given back at the end of the class period.
- Device confiscated and given to a building administrator or designee for student pick-up at the end of the day.
- Device confiscated and given to a building administrator or designee for required family/guardian pick up.
- Device confiscated and given to a building administrator for required family/guardian meeting restricting device being allowed on campus.

North High School is not responsible for theft, loss, or damage to any electronic devices brought to school property.

PHOTO ID'S

All students are expected to have a school photo ID on their person. Students will use the ID for several school activities such as borrowing materials from the media center and computer use. Students must state their name or present their student ID when asked by staff.

PROGRESS REPORTS

Quarter grades are a student's primary progress report. However, mid-quarter progress reports are sent to parents as indicators of their child's academic achievement during quarters. Students doing unsatisfactory work in their class will be issued progress reports at approximately the mid-point of each grading period. Normally a student who is achieving an F or low D at the end of the fifth week will receive a progress report the sixth week of the quarter.

RELIGIOUS BELIEFS POLICY

In accordance with Wisconsin Act 227 and the Eau Claire Area School District's Rules and Regulations #6129, accommodations will be made for a student's sincerely held religious beliefs as they pertain to the instructional program including examinations and other academic requirement.

RIGHTS AND RESPONSIBILITIES OF STUDENTS

All students are entitled to enjoy the basic rights of citizenship recognized and protected by law for persons of their age. District schools shall foster a climate of mutual respect for the rights of others. Each student is expected to respect the rights and privileges of other students, teachers, and district staff. Students shall exercise their rights responsibly in compliance with the rules established for the orderly conduct of the District's educational mission. The District's rules of conduct and discipline are established to achieve and maintain order in the school. Students who violate District or school rules shall be subject to disciplinary measures designed to correct the misconduct and to promote adherence by all students to their responsibilities as citizens in the school community.

Student's responsibilities for achieving a positive learning environment at school related activities shall include the following:

- Attending all classes, each day and on time.
- Being prepared for each class with appropriate materials and assignments.
- Exhibiting respect for individuals and property.
- Conducting themselves in a responsible manner.
- Paying required fees and fines.
- Observing school rules.
- Seeking changes in school policies and regulations in an orderly and responsible manner through proper channels.
- Dressing/appearing in accordance with the school standards of propriety, safety, health, and good grooming.

SCHOOL INFORMATION

North provides information in a variety of ways: The North High School newsletter that is mailed several times during the year and can be found on our North web site <http://www.ecasd.us/North-High-School/Home> provides many sources of information. Please contact the partnership coordinator for additional help at 715.852.6607.

SCHOOL NURSE

A school nurse is available part time at NHS. The nurse's office is located in Student Services. The nurse can be reached by phone 715-852-6631 or fax 715-852-6801. For more information about nursing services and forms visit: <http://www.ecasd.us/District/Departments/School-Nurses>

SCHOOL PROPERTY

Students will be held responsible for any school property issued to them (e.g., ID's, books, athletic equipment, AV materials, candy or other items involved in fund-raising activities, etc.) and will be charged accordingly in case of theft, loss or damage. A list of charges/obligations is in the main office and will be updated quarterly.

SCHOOL RESOURCE OFFICER

The assistance of an officer from the Eau Claire Police Department is available. Appointments may be made by calling 715-852-6722. In addition to assisting students who may need help with legal issues, the officer can assist students who need advice, instruction, or information concerning the court system, the local police department, or with questions concerning legal consequences of behavior.

SEARCHES/SEIZURE OF PROPERTY

School personnel (the principal, associate principal, or designee) are authorized to search a student's personal property, including school bags, backpacks, purses, electronic devices, and the like, and motor vehicles on school property whenever there is reasonable suspicion that a student has dangerous or illegal items or stolen property in his/her possession. Searches of a student's person will be limited to clothing or items being carried. Any unauthorized item found may be removed and given to parent/guardian(s), returned to its rightful owner, or forwarded to law enforcement officials as the circumstances may warrant. Searches may be conducted by law enforcement officers if the officer has a warrant, if the student consents to the search, if the student has been taken into custody, or if exigent circumstances exist (immediate safety concerns as determined by an administrator).

SENIOR PRIVILEGE PROGRAM

The Senior Privilege Program is available to seniors at North High School. Seniors may be allowed one hour of release time. This program allows for a senior student who has demonstrated a high level of maturity and personal responsibility, to leave the school premises for one hour a day. To keep this privilege, a student must remain in good standing at North High.

Qualification Requirements:

- Earned **PRIOR** to the end of their junior year.
- Accumulated 16 credits toward graduation by the end of their junior year, and 19 credits must be accumulated after 7 semesters.
- Passed all courses taken during the semester proceeding the semester for which the application applies.
- The written consent of their parents.
- The written approval of the administration. NOTE: Previous disciplinary record may disqualify the candidate for senior privilege.
- No obligations to the school. This includes any unserved detentions, fines, fees which are delinquent, and any unreturned school property. It is the responsibility of the applicant to clear ALL obligations.
- No record of habitual truancy at North High.

Revocation of SPP could result from:

- Failure to meet qualification requirements
- All suspensions or revocations will be made by an administrator and the student will be reassigned to a regular study hall and not allowed to leave school grounds.
- A parent/guardian may at any time revoke their approval of this program by mailing a note to North High School.

STUDENT ACTIVITIES

One of the most rewarding experiences one can have at North High School comes when participating in co-curricular activities. We encourage you to take advantage of these opportunities and get the most out of your years at North High School. This list is not a complete list; see the Activity Board in the Commons area for clubs and activities. For the 2021-2022 school year:

Academic Decathlon	Fishing Club	Mock Trial
Arrive Alive	Forensics	Multi-Cultural Club
Art Club	French Club	National Honor Society
Bowling Club	German Club	Paintball Club
Chess Club	High School Challenge	Powerlifting
Dance Team	Hmong American Peem Tsheej	S.A.D.D.
DECA	Club (HAPTC)	Skills USA
Ecology Club	Husky Howl	Spanish Club
Electric Vehicle Team	Husky Moon Theatre Company	Special Olympics
Family, Career and Community	Japanese Club	Student Council
Leaders of America (FCCLA)	Key Club	The Blue Print
Fellowship of Christian Athletes	Math Team	Youth in Government (YIG)

ATHLETICS

North offers the following interscholastic sports:

FALL

Cheer
Cross-Country
Golf - girls
Football
Soccer – Boys
Swimming - girls
Tennis - girls
Volleyball

WINTER

Basketball
Cheer
Dance
Gymnastics
Hockey
Swimming - boys
Wrestling

SPRING

Baseball
Golf - boys
Tennis - boys
Track & Field
Soccer - Girls
Softball

ATHLETIC CODE MEETINGS: All Incoming Athletes must attend an athletic code meeting with a parent/guardian. Please call the Athletic Office at 715-852-6608 for the dates and times of the code meetings.

STUDENT FEES/FINES

Students who owe fees/fines may be denied school-sponsored privileges.

Seniors who owe school fees and/or fines will not be issued graduation admission tickets for use by family members and friends.

All fines and fees are payable to the NHS financial secretary during the regular school day in the NHS office. If compelling financial circumstances prohibit immediate payment of fees and/or fines, be sure to consult an administrator.

TARDINESS

Teachers will deal with tardiness as a classroom discipline problem. A tardy will become an unexcused absence if it is more than 5 minutes late to class or leaving more than 5 minutes before the class ends without an acceptable excuse.

TRANSCRIPTS

Current students may obtain an official transcript at Parchment.com. All transcript requests will be processed by North High School within two business days.

TRUANCY

Truancy is defined as an absence without a valid excuse from all or part of the school day. State Statue 118.16(1)(a) "Habitual truant" means a student who is absent from school without an acceptable excuse for part or all of 5 or more days on which school is held during a school semester. If the student meets the state definition of being "habitually truant", a court referral may be initiated.

TRUANCY PROCEDURES

1. For all unexcused absences, an automated phone call will be made to the student's home.
2. A "whole day" of unexcused absence will be defined as 3 or more periods of absence in a day.
3. A police citation may be given if after a parent meeting, the unexcused absences continue.
4. A formal petition for habitual truancy may be filed for 5 or more unexcused days.

VISITOR PASSES

Other than parents/guardians, people are not to be on the school premises without specific pre-arranged authorization from the administration. Student visitors are not allowed during the school day. All visitors including parents and guardians must sign in and out in the front office upon each visit. Visitors must wear the pass they were given upon sign-in and return it when signing out.

WEAPONS

No one shall possess a weapon on school property, school bus, or at any school-related event. Weapons include any item commonly used or designed to inflict bodily harm and/or to intimidate others or to inflict terror. Toy weapons or replicas of weapons, or other items intended to inflict bodily harm and or to intimidate or inflict terror are also prohibited.

Students violating the policy on possession of weapons will be subject to serious disciplinary action, including possible suspension and/or expulsion. In the case of possession with intent to threaten or cause bodily harm to others or to cause property damage, law enforcement officials will be notified, parent/guardian will be notified, and student expulsion will be considered.

WITHDRAWAL or TRANSFER

A student withdrawal / transfer form must be completed before a student is officially withdrawn. The student services office issues the student withdrawal/transfer form on the last day of full attendance. This form is taken to each class, the library, the student services office, the business office, and to an administrator. Each person checks for fees or fines and signs accordingly. Teachers are asked to assign a grade at that time. This form is returned to the student services office with the signature of the parent/guardian

WORK PERMITS

State Law requires everyone under 16 years of age with a job to have a work permit. A permit is issued by the principal's secretary or in Student Services. Work permits may be denied if the student has attendance problems as court ordered. Students must be present and are responsible for providing the following information: a letter from the employer on business letterhead, approval note from his/her guardian, a birth certificate OR driver's license, social security card.

CODE OF CONDUCT AGREEMENT

North High School has shared expectations, procedures and policies created to provide a safe, enriching, and meaningful school experience for each of the North High Huskies. The North High School Code of Conduct Agreement recognizes that you have been informed of these expectations and will abide by all expectations.

