



Eau Claire Area School District INTERNSHIP (Co-op & Youth Apprenticeship) RECOMMENDATION FORM

(Students: Please complete the top portion of the form before giving it to the person you will be receiving a recommendation from. Please PRINT.)

Student Name: _____ Current Grade Level: _____

Please circle the Internship program for which you are applying:

- | | | |
|--|---|--|
| Agriculture & Natural Resources: Animal Science or Plant Science | Family & Consumer Sciences: Child Care or Food Services | Information Technology: Computer Science |
| Automotive Collision | Financial Services | Hospitality, Lodging & Tourism |
| Automotive Technician | Graphic Arts - Printing | Marketing |
| Business & Information Technology | Health (CNA) | Technology (Construction) |
| Drafting & Design: Architecture | Drafting & Design: Engineering | |

 (This portion is to be completed by person making recommendation.)

The following checklist is provided for those who know the student well enough to provide an accurate assessment. Please check the appropriate boxes.

	Excellent	Above Average	Average	Below Average	No Basis for Judgment
Academic Performance					
Responsibility/Dependability					
Work Ethic					
Effort					
Ability to work with others					
Ability to work independently					
Problem Solving					
Technical/Industry Specific Skills					

******On the reverse side, please make additional comments regarding the above checklist, as well as any other information you would like to share about the student or you may attach a letter of recommendation for the student.******

Course(s) I taught in which the student was enrolled **OR** relationship to student (must be an adult—non-relative): _____

Do you recommend that the named student participate in the Internship program? ___ Yes ___ No

Name (print): _____ Phone: _____ E-mail: _____

Signature: _____ Date: _____

Please return completed form by mail or fax (715-852-3038) by February 12, 2010 to:
 Kristan Motszko, ECASD Internship Coordinator
 500 Main Street
 Eau Claire, WI 54701

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