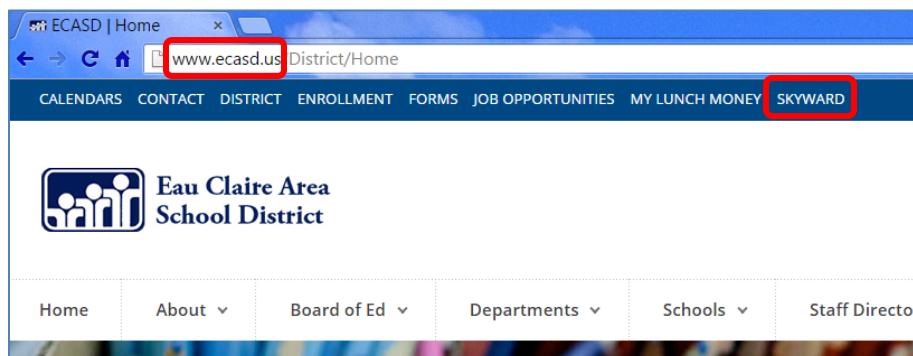


Login Portal

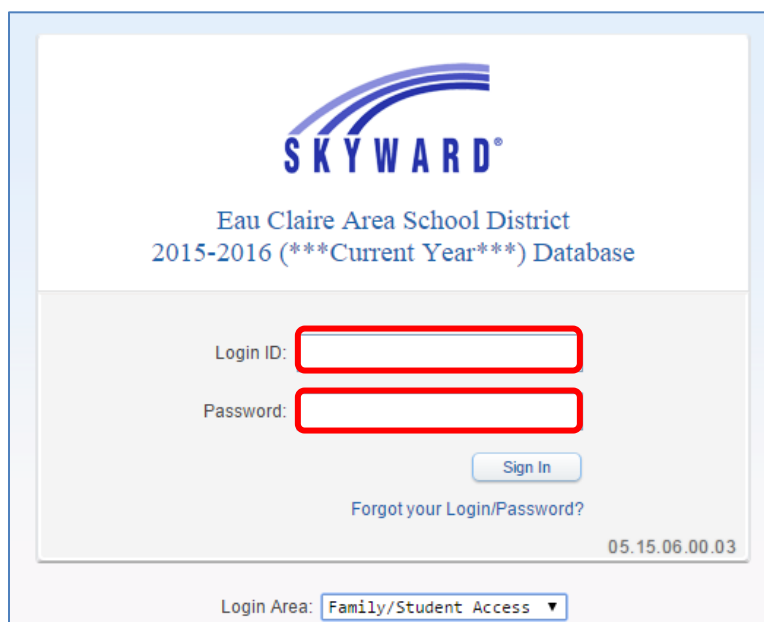


Go to www.ecasd.us, select **SKYWARD**.

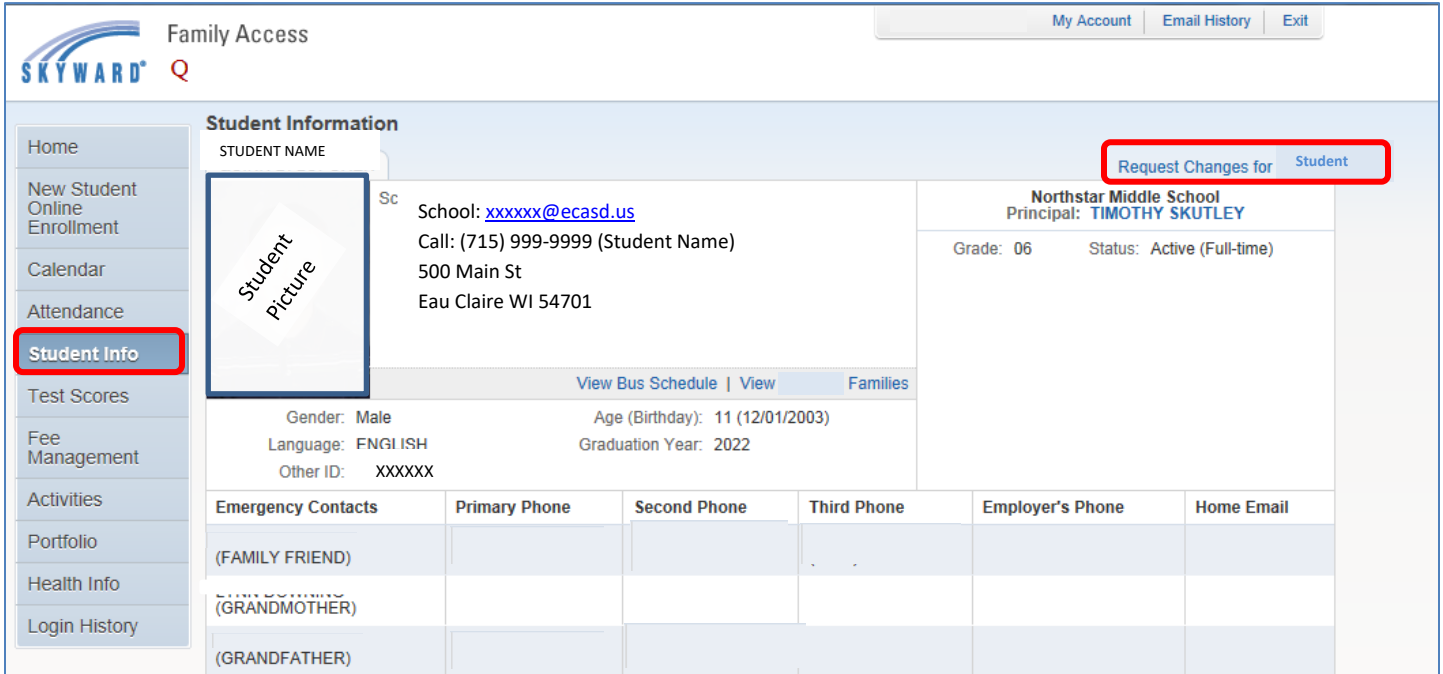


Log in to Skyward (if you currently use Skyward, enter your login ID and password); Otherwise, use the login ID and password provided to you by a staff member.

- Login ID Format: First 5 letters of Last Name + First 3 letters of First Name + 3-Digit Number (LLLLLNNN###)
 - Example: Michael Jordan = JORDAMIC123
 - If there are not five letters in the last name, spaces will be used.
 - Example: Clifford Dog = DOG CLI123)



Click **Student Info**. Do I need to update anything? If so, click the "**Request Changes for [Student]**" link.



Family Access My Account Email History Exit

Student Information

STUDENT NAME

[Request Changes for Student](#)

Sc School: xxxxxx@ecasd.us
 Call: (715) 999-9999 (Student Name)
 500 Main St
 Eau Claire WI 54701

Northstar Middle School
 Principal: **TIMOTHY SKUTLEY**
 Grade: 06 Status: Active (Full-time)

View Bus Schedule | View Families

Gender: Male Age (Birthday): 11 (12/01/2003)
 Language: ENGLISH Graduation Year: 2022
 Other ID: XXXXXX

Emergency Contacts	Primary Phone	Second Phone	Third Phone	Employer's Phone	Home Email
(FAMILY FRIEND)					
(GRANDMOTHER)					
(GRANDFATHER)					

Click an area to view information or make changes.

[Request Changes for Student](#)

- [Student Information](#)
- [Family Address](#)
- [Family Information](#)
- [Emergency Information](#)
- [Emergency Contacts](#)
- [Change Emergency Contact Order](#)
- [Health Information](#)
- [View History](#)
- [View Unread Denials](#)

NOTE: Family Address changes cannot be made here. See your Registrar/Secretary for assistance.

Make the necessary changes. Click **SAVE**.

Some **Student Information** changes are automatically approved. Some **Student Information** changes must be approved by office staff and will enter a queue. The school registrar/secretary oversees the queue and **Approve** or **Deny** each requested change. Click **View Unread Denials** for details about denied change requests. Changes can be made at any time.