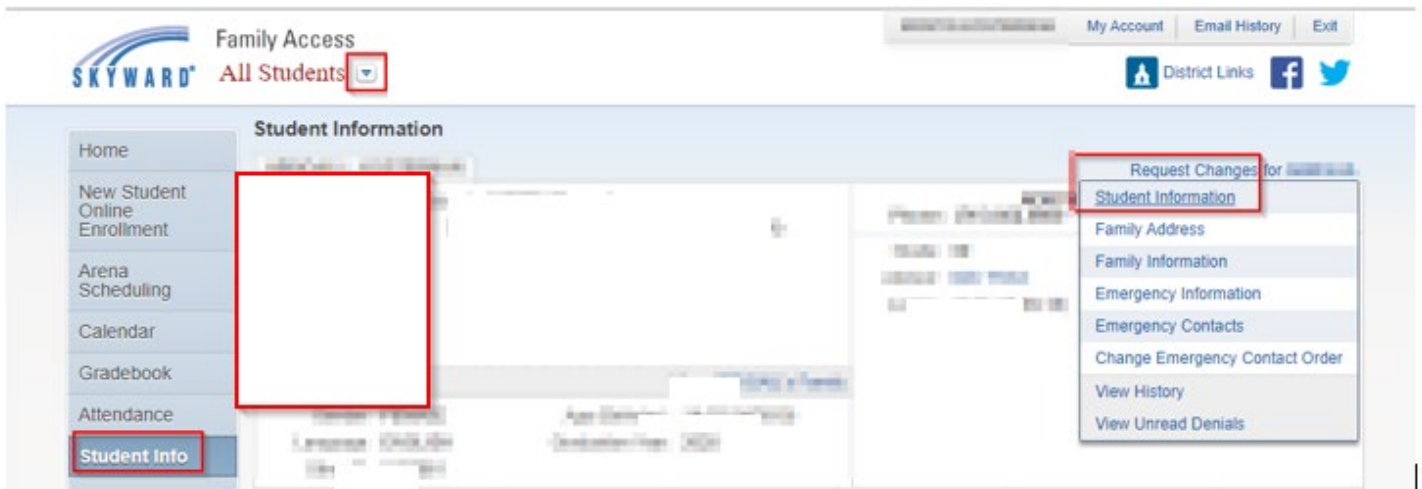


## Family Access - Update Preferences for Releasing Directory Data for Students

Log into Family Access, (if you have more than one student, choose a name using the drop-down toward the top left of the screen.) Click on the **Request Changes for...** link, click on **Student Information**.



Allow Publication of Student's Name for:

Military:  Yes

Higher Ed:  Yes

District:  Yes

Media:  Yes

Sales/Marketing:  Yes

(\*) Indicates a required field.

Make updates to your preferences for releasing directory information; be sure to click the **Save** button when you are done.