

POSITION DESCRIPTION

TITLE:	Blugold Beginnings/ECASD Coordinator	SUPERVISOR:	Director of Special Education & Student Services
DEPARTMENT:	Division of Teaching and Learning	CLASSIFICATION:	Certified

I. Accountability Objectives:

The Blugold Beginnings/ECASD Coordinator will be responsible for coordinating the Blugold Beginnings partnership between the Eau Claire Area School District, UW-Eau Claire, and Chippewa Valley Technical College to increase awareness of post-secondary education for all students with focused attention on first generation college students.

II. Position Characteristics:

Salary: Set annually by the Board of Education
Length of Contract: 189 Days, 7.25 hours per day with flexible work hours
Duration of Service: Emergency Contract for 2010-11 and 2011-2012 School Years

III. Position Relationships:

Reports to: Director of Special Education and Student Services
Coordinates with: District staff, UW-Eau Claire staff, and CVTC staff.

IV. Position Qualifications:

A. Required Qualifications:

Wisconsin teaching certificate in secondary education with a minimum of five years of teaching experience.

B. Desired Qualifications:

Experience with educational interventions and support services.

V. Position Responsibilities:

- A. Coordinates Blugold Beginnings program at secondary schools and McKinley Charter School with UW-Eau Claire and Chippewa Valley Technical College.
- B. Collaborates with school staff to establish common data points and a data collection system.
- C. Provides progress reports to staff on a regular basis.
- D. Presents program updates to the ECASD Board of Education and other outside agencies/audiences.
- E. Coordinates and problem solves with the Division of Teaching and Learning.
- F. Collaborates and coordinates needs between school district and college coaches.
- G. Coordinates and develops system for program analysis.
- H. Establishes intra-school communication with program review.
- I. Coordinates and collaborates with other school-site improvement committees.
- J. Collaborates with school administration to provide ECASD inservice and training of college coaches.
- K. Performs other duties as assigned.

*Eau Claire Area School District
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(715) 852-3000 Fax (715) 852-3004*

New: 09/22/2010

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