



**EAU CLAIRE**  
**AREA SCHOOL DISTRICT**

## Guidelines for Public Input

The Board desires to hear the viewpoints of citizens on district or school-wide concerns. An opportunity will be provided for the public to speak at regular meetings in accordance with these established procedures:

- Each regular Board meeting agenda will provide a 30-minute time period in which citizens may address the Board to express viewpoints or concerns on agenda or non-agenda items. The 30-minute time period may be extended at the discretion of the Board President or Chair or by a Board motion. Each citizen will be allowed up to four minutes to address the Board providing s/he has additional/new information that has not been previously shared at the meeting.
- Citizens wishing to address the Board during the 30-minute time limit must sign up no later than five minutes before the start of the Board meeting. The sign-up sheet is located by the posted agenda outside the meeting room.
- During the Committee Meeting of the Board of Education, under “Items for Discussion” citizens may ask questions and/or request clarification on the topic of discussion after the Board has discussed the item and the Board chair invites citizens to come up to the microphone. There is not a requirement to sign up previous to this discussion.
- The Board will not hear personal complaints of school personnel nor any person connected with the school system in a public forum.