

**Meeting:** Demographic Trends & Facility Planning Committee

**Date:** October 17, 2019

**Time:** 4:30 p.m. – 6:00 p.m.

**Location:** Administration Building, Room 123B

**Attendees:**

<b>Committee Members:</b>				
<input checked="" type="checkbox"/> Alicia Arnold	<input checked="" type="checkbox"/> Nic Ashman	<input checked="" type="checkbox"/> Josh Clements	<input checked="" type="checkbox"/> Margot Dahling	<input checked="" type="checkbox"/> David FitzGerald
<input type="checkbox"/> Mark Goings	<input checked="" type="checkbox"/> Heather Grant	<input type="checkbox"/> Liwei (Amanda) Guo	<input type="checkbox"/> Anne Hartman	<input checked="" type="checkbox"/> Caro Johnson
<input type="checkbox"/> Caitlin Lee	<input checked="" type="checkbox"/> Phil Lyons*	<input type="checkbox"/> Zoe Roberts	<input type="checkbox"/> Ryan Weichelt	<input checked="" type="checkbox"/> Tim Nordin
<b>Resource (non-voting) Members:</b>				
<input checked="" type="checkbox"/> Kim Koller	<input checked="" type="checkbox"/> Darryl Petersen			

\*Chair

**Notes:** Jennifer Knutson

The regular meeting of Demographic Trends and Facility Planning was called to order October 17, 2019, at 4:38 p.m.  
 Quorum was met.

- **Public Comment**
  - No comments.
- **Review and Approval of Minutes**
  - The minutes were reviewed. The committee clarified the minutes were captured correctly but were phrased in a confusing way. Acknowledgement was received that they were correct.

Caro Johnson made a motion to approve the minutes. The motion was seconded by Josh Clements.

- **Review of Board Request**
  - The committee watched a clip of the July 22, 2019, Board meeting where the Demographic Trends and Facility Planning Committee’s recommendation had been approved and the request for the committee’s next step was to wait to begin any study of 4K and elementary expansion as that will be part of the Board’s discussion in the comprehensive development plan.
  - It was noted that last month’s regularly scheduled meeting was canceled as the committee did not have a charge, but the committee wanted to approve the minutes from the previous committee meeting.
  - Many questions were asked among the committee, including: Do we know what the timeline is for the development Plan? Is there a development plan? How will the city’s public transportation planning affect the district?
  - Is the committee allowed to ask the Board of Education for a plan to be started? The committee could look at district enrollment for current student numbers and then look at areas of concern and share the findings with the Board. The committee is very concerned about limited space at some of the elementary schools.
  - The committee does not want to wait until there is a crisis before working on a plan. Growth is likely to continue for next 2 or 3 years, and the members would like to know where the growth will happen. The committee would like a plan to prepare for expansion.

- Additional questions were raised, including: If we create a plan what is the timeline, 2 or 3 years? What is our minimum timeline to create a plan? How long will it take us to plan a referendum? The committee understands that many schools are near capacity and that money is needed to build new schools or additions to current schools. The approximate timeline is a minimum of two years (April 2021) before asking for a referendum, and then it will be another two summers past that before breaking ground. It was noted that CVTC is currently looking at a multimillion-dollar referendum for new buildings.
- In the meantime, can this committee request to be charged with creating a potential plan? First, the estimated cost of purchasing land and building new schools versus the cost of adding onto existing schools should be determined. Then, this committee can help with school boundaries. It was agreed that some kind of analysis is needed.
- Approximately four years ago, a study was conducted that looked into the cost of school additions. It is unknown if those studies would be relevant today with current capacity concerns. With construction costs going up approximately 10% per year on average, new cost estimates would be needed. The committee acknowledges that creating a plan is a large undertaking. The committee would like to work with the Board of Education, district administrators, and school staff to create a comprehensive plan. With the Board's current search for a new superintendent upon the current superintendent's retirement, the Board may find value in our committee's willingness to assist with the creation of a comprehensive plan.

Margot Dahling made a motion that the School Board tasks us (the Demographic and Trends Facility Planning committee) to work on a comprehensive development plan for the next 5 to 10 years. Phil Lyons seconds the motion.

- Should we keep our motion narrower. School boundaries and facilities. We might be better served saying we want to work on a plan to address the elementary boundary capacity issues. Please give us permission to continue.
- Since we are waiting for a specific charge, maybe just ask for the next charge which gives us focus as to what we are dealing with. If we are not better served by making a smaller ask

Margo Dahling motioned to amend her previous motion to include the request to work specifically on south side capacity in hopes of developing a comprehensive plan as a friendly amendment. The motion was seconded by Phil Lyons. Vote was unanimous.

#### **ACTION ITEM(S)**

- Kim will share the committee's concern with Superintendent Hardebeck and will include information on next week's Friday memo to the Board.
- Tim will request an update from the Demographic Trends and Facility Planning committee be put on the agenda for the next Board meeting.
- The next regularly scheduled monthly Demographic and Trends Facility Planning committee meeting will be dependent upon the directive received by the Board of Education. The committee members will be notified if November's meeting is canceled.

Caro Johnson moved to adjourn the meeting; motion seconded by Margot Dahling. The meeting was adjourned at 5:47 p.m. Vote was unanimous.